



Region C RHSOC Meeting Minutes

Tuesday, April 1st 10:00 a.m.

Ste. Genevieve Fire Department

550 Pine Drive

Ste. Genevieve, MO 63670 573-883-5321

Chair: Ron MacKnight- 636-745-2262

Vice Chair: Shelly Alcorn- 636-433-5262

RPC Planner: Kevin Luebke- Office 636-456-3473 Ext. 104

- Call to Order and Opening Comments: RHSOC Chair, Ron MacKnight 10:10
- Roll Call: BRPC Planner, Kevin Luebke

Call to Order and Opening Comments: RHSOC Chairperson, Ron MacKnight, called the meeting to order at 10:05 a.m.

Roll Call: RHSOC Planner, Kevin Luebke called the roll.

Voting Members Present

<u>Discipline</u>	<u>Seat</u>	<u>Name</u>	<u>In Attendance</u>
911	Primary	Kassandra LaFave	Yes
	Alternate	Greg Houdyshell	Yes
County Commissioner	Primary	Matt Flake	No
	Alternate	Randy Ruzicka	Yes
Cybersecurity	Primary	Jim Sharp	No
	Alternate	Nick Jones	No
Emergency Management	Primary	Tom Grayson	NO
	Alternate	Quentin Laws	Yes
Emergency Medical Services	Primary	Shelly Alcorn	Yes
	Alternate	Darren Lenk	Yes
Fire Chief	Primary	Ken Steiger	Yes
	Alternate	Larry LaFave	Yes
Public Health	Primary	Daniel Mattheiss	Yes
	Alternate	Open	N/A
Hospital	Primary	Christopher Chamberlain	NO
	Alternate	Reesa Vanhooser	No
Mayor / City Administrator	Primary	Michelle Heiliger	Yes
	Alternate	Open	
Police Chief	Primary	Tom Canavan	Yes

	Alternate	Dustyn Tienter	No
Public Utilities	Primary	Pat Schroeder	Yes
	Alternate	Emma Cherry	Yes
Public Works	Primary	Jeff Layton	Yes
	Alternate	Open	N/A
School	Primary	Open	N/A
	Alternate	Open	N/A
Sheriff	Primary	Jason Kelley	Yes
	Alternate	Stephen Korte	Yes
Volunteer Organization	Primary	Tina Davis	No
	Alternate	Open	N/A
Homeland Security Regional Response System	Primary	Jeremy Mantz	Yes
	Alternate	Felix Meyer	Yes
RHSOC Officers	Chair	Ron MacKnight	Yes
	Vice Chair	Shelly Alcorn	Yes

State Agencies Present

State Agencies	Name
OHS/DPS	Kristin Kayser
SEMA	Hank Voelker
Dept. of Agriculture	
MOSWIN	Roger Strobe
Chair of Chairs	Ron MacKnight

Motion to Accept Agenda: Chairperson MacKnight asked for a motion to adopt the agenda. The discussion of adding an additional chair was added to today's agenda by Shelly Alcorn. The motion was made by Jeremy Manns second by Shelly Alcorn. Motion carried.

Motion to Approve Minutes: Chairperson MacKnight asked for a motion to approve the minutes of February 18th, 2025 meeting. The motion was made by Michelle Heiliger, second by Felix Meyer. Motion carried.

State Agency Reports:

A. DPS/OHS- Kristin Kayser

No news regarding the funding freeze or the FY25 possible grant money coming through. Once information becomes available will share as soon as possible. No quarterly report but Kristin will have Kevin send out RHSOC Chair of Chairs update PDF's.

B. Dept of Agriculture- Bill Pittenger

No report

C. MOSWIN- Roger Strobe

Roger covered MOSWIN system updates and provided updates on ongoing efforts to upgrade communications as planning moves forward with Kansas City hosting of the World Cup. ICS205 form Strategic State Communications Plan comments are due to Roger April 15th, 2025. Roger clarified the Statewide Plan helps guide and provides clarity for all communications.



D. SEMA-Hank Voelker

Upcoming storms in southeastern regions on Missouri and personnel changes within SEMA

E. Discipline Chair Reports

1. 911-Kassandra LaFave-Digital updates to 911 are ongoing statewide.
2. County Commissioner Randy Ruzicka-Sited general budgetary and funding concerns.
3. Cybersecurity-No Report
4. Emergency Management-Quintin Laws-Storm recovery from tornadoes in the southern part of the state.
5. Fire Chief-No Report
6. Public Health-Daniel Mattheiss-Health Department. Monitoring measles outbreaks especially in Kansas. Highlighted need for updated contacts in case of an emergency.
7. Hospital-No Report
8. Mayor/City Administrator-No Report
9. Police Chief-No Report
10. Public Utilities-Jeff Layton-Infrastructure, calling Missouri One Call 811 before digging to protect infrastructure.
11. Private Utilities-Emma Cherry-Utilities have cyber exercises in the fall of the year.
12. Education-No Report
13. Sheriff-No Report
14. Volunteer Organization-No Report
15. Homeland Security-No Report

F. Chair of Chairs Report

1. Summary from BRPC Kevin Luebke since Chairperson MacKnight was not able to attend. Kevin let everyone know that handouts from the Chair of Chairs would be distributed. Also brought up an equipment showcase. Kristin added that the showcase allowed interaction with officials to show them the need for continued RHSOC funding.
2. Chairperson MacKnight added that they had brought along the Incident Support Vehicle from Wright City Fire Department to showcase RHSOC funding which had purchased some of the radio equipment.
3. Chairperson MacKnight would like to see equipment showcased at future meetings and stressed keeping inventory up to date. In general, this would help make others aware of the assets available.

G. Old Business

1. Current Project Status Report- BRPC Planner
Close out deadlines for FY21 and FY22 projects are anticipated to be met and closed out by the end of May. 80% of FY23 projects could be closed out by the July meeting. FY24 projects are all underway.
2. Follow up discussion badging system-Felix Meyer
 - a. Proposal of funding a badging system for the entire region including cost \$12,200, 100 Users and 6000 personnel with 125 gigabytes of information for the entire RHSOC Region C. One point agency for software across the region. Every agency would have to be included, and many agencies use a different badging system. Discussion of county versus regional.
 - b. Chairperson MacKnight brought up that response personnel would need to weigh in and get input in their counties to gauge support Regionwide funding.
 - c. Chairperson MacKnight added that an email discussion and then perhaps a follow up Zoom call to get a consensus before the July meeting.
 - d. Kristin brought up that funding could be set up to start September 1st 2025.
3. Follow up on contact lists to more effectively share information with fellow agencies.
 - a. Chairperson MacKnight brought up information sharing within disciplines and communication.
 - b. Inventory of items reminder-BRPC Planner and RHSOC Chair

- c. Update on inventory process. Big thanks to Larry LaFave and Sherriff Korte for assistance with Pike and Lincoln County Inventory. Still need assistance from Warren, Washington and St. Francois Counties. Items in poor condition, especially tires can limit deployable asset usefulness.
- d. Chairperson Ron MacKnight stressed the importance of updating inventory.

H. New Business

1. Discussion on what type of training and educational opportunities you would like to see- RHSOC Chairperson MacKnight. Jason Kelly-Brought up that it could be of benefit to be informed about what other regions are doing.
2. RHSOC Committee openings Chairperson MacKnight. Shelly Alcorn asked about a coroner as an added discipline. Kristin Kaiser DPS added that position could fall under then open Hospital or Public Health. The decision was made that it would be best on public health as an Alternate. Hank Volker brought up there were new MO State qualifications for Coroner that the candidate would fit.
 - a. Motion was made by Jeremy Mantz to nominate Meghan Ellis, Perry County Coroner, as Public Health Alternate. Second by Shelly Alcorn. Motion Passed.
 - b. Emergency Management primary position is open per Chairperson MacKnight. Discussion of moving Quintin Laws from Alternate to Primary and nominating Josh McAtee for Alternate.
 - c. Motion to move Quintin Laws to Primary for Emergency Management was made by Jerry Mantz, Second by Shelly Alcorn. Motion Passed.
 - d. Motion to nominate Josh McAtee, City of Farmington EMA director to Alternate for Emergency Management was made by Jeremy Mantz and second by Shelly Alcorn. Motion passed. Per Kristin. This will be as Interim for Quintin and will have to be voted on as permanent for the Primary position at the end of what would have been Tom Grayson's term.
 - e. Mayor/City Administrator-Alternate. Kassie LaFave brought forth the nomination of the Mayor for the City of Bowling Green Jim Arico for the open alternate position for the mayor/City Administrator Chair. Second by Ken Steiger. Motion Passed.
 - f. Public Works-Alternate, School/Education-Primary and Alternate Volunteer Organization- Alternate no discussion.
3. Set October 1, 2025, Meeting Location set for Perryville Fire Department location offered by Jeremy Mantz.
4. Other Business as Necessary/Open Discussion- RHSOC Chair. THIRA all EMD's and as many disciplines as possible. Ron discussed requiring versus asking people to do it. Settled on volunteers and those EMD's required by EMPG grant status. Jeremy Mantz and Jeff Layton from Perry County volunteered to help.

I. Future Events

- a. **July 1, 2025**, or (**backup date of August 5th, 2025**) if funding notification is delayed. Location-Lincoln Co. Health Dept. 5 Health Dept. Drive, Troy, MO 63379 Phone (636) 528-6117
- b. **October 1, 2025**. Perryville Fire Department Station #2 650 N Perryville Blvd, Perryville MO 63775

- Motion to Adjourn- RHSOC Chair
- Motion by Jeremy Mantz and Second by Ken Steiger.

Respectfully Submitted,

Kevin Luebke



Boonslick Regional Planning Commission