

**East Central Missouri Solid Waste Management District Executive Board Meeting Minutes  
Boonslick Regional Planning Commission, 111 Steinhagen, Warrenton, Missouri  
Tuesday, November 14, 2023**

The meeting was called to order by Chairman Lon Little at 11 am.

**District Roll Call**

Executive Board members present: Fred Vahle, Lon Little, Stephanie Norton  
Executive Board member absent: Ryan Ruckel  
Associate Board member present:  
Associate Board member absent: Pam Gildehaus  
BRPC staff present: Teresa Lee, Chuck Eichmeyer, Kim Meyer

\* Teresa Lee proposed to revise the agenda to include the DNR Audit Webex Meeting @ 11:30 am and the Conflict-of-Interest Policy to be included under Business Items

**Approval of Agenda**

Stephanie Norton moved to approve the agenda with revisions. Fred Vahle seconded the motion. Approved 3-0.

**Approval of Minutes**

Stephanie Norton moved to approve the minutes from the August 8, 2023, executive board meeting. Fred Vahle seconded the motion. Approved 3-0.

**Financial Report**

BRPC Fiscal Officer Kim Meyer provided an update on finances. Board members were given a packet of information including profit and loss statement, balance sheet and project financial status report. (Copies attached)

The following check had been prepared:

|             |      |             |  |
|-------------|------|-------------|--|
| Check #1200 | BRPC | \$13,062.05 | East Central Missouri SWMD-Region I – District Operations  |
| Check #1201 | BRPC | \$41,748.43 | East Central Missouri SWMD-Region I – Recycle Center Grant |

Stephanie Norton moved to approve the financial report. Lon Little seconded the motion. Approved 3-0.

Stephanie Norton moved to approve the payment of bills. Lon Little seconded the motion. Approved 3-0.

Bank statements were given to Region I Executive Board Treasurer Fred Vahle for signature.

**Chairman's Report**

Lon Little did not have a formal report but did express excitement for the EPA Grant and what that means to the center in the future.

**Planner's Report**

District Planner Teresa Lee invited Chuck to give an update on The Recycling Center. Chuck reported the continuing issues with the box truck which is used to pick up cardboard from businesses. As a result, we will rent a truck once a week, some routes are being adjusted for this change. The new EPA Solid Waste Infrastructure for Recycling grant that has been awarded will allow the purchase of a new box truck, just trying to continue pickup services with adjusting routes until we have the new reliable box truck.

District Planner Teresa Lee gave a quick SWAB Update of:

The lawsuit against DNR was discussed. The district did win, it is unclear if DNR will appeal the decision. All districts should continue business as usual until further notice.

**Business Items**

- Recommendation for District dues – After discussion, Fred Vahle moved to keep the Region I District dues at the current level, which is 75% of the amount outlined in the bylaws. Lon Little seconded the motion. Stephanie Norton abstained from the vote. Approved 2-0.
- Fred Vahle moved to conduct the Region I District grant call in the same manner as has been previously done, with grant applications due December 31, 2023. Notices will run in one newspaper in each of the four counties in Region I. Stephanie Norton seconded the motion. Approved 3-0.
- Jason Evers from DNR provided the results of the most recent Performance Audit via Webex. A copy of the findings was provided in the meeting packets. DNR has requested responses to the findings by the first part of December. The board does feel all findings can be easily implemented going forward.
- A Conflict-of-Interest Policy draft copy has been provided in the meeting packets. This item was from the recent audit findings. Due to time constraints, there will be further discussion at the next meeting.

**Next Meeting Date**

The next meeting will be on Tuesday, February 20, 2024, with the Region I SWMD Executive Board starting at 12:00 pm.

**Adjourn**

With no other business, Fred Vahle moved to adjourn, Stephanie Norton seconded, and the meeting was adjourned at 11:55 am.

Approved: \_\_\_\_\_

\_\_\_\_\_  
Lon Little, Chairman