

**East Central Missouri Solid Waste Management District Executive Board Meeting Minutes  
Boonslick Regional Planning Commission, 111 Steinhagen, Warrenton, Missouri  
Tuesday, May 2, 2023**

The meeting was called to order by Chairman Lon Little.

**District Roll Call**

Executive Board members present: Fred Vahle, Lon Little, Stephanie Norton  
BRPC staff present: Teresa Lee, Chuck Eichmeyer, Chris Walch, Kim Meyer, Jane Cale

**Approval of Agenda**

Stephanie Norton made a motion to approve the agenda. Fred Vahle seconded the motion. Approved 3-0.

**Approval of Minutes**

Stephanie Norton made a motion to approve the minutes from the February 14, 2023, executive board meeting. Fred Vahle seconded the motion. Approved 3-0.

**Financial Report**

BRPC Fiscal Officer Kim Meyer provided a financial report including profit and loss statement, balance sheet, project financial status report, and information for both the District Operations and East Central Missouri Recycling Center Operations grants (copies attached). Staff will submit an invoice to Missouri DNR for \$10,163.93 which will expend all funding for current grants.

Stephanie Norton made a motion to approve the financial statements. Lon Little seconded the motion. Approved 3-0.

The following check had been prepared:

Check #1198 BRPC: \$10,405.65 East Central Missouri SWMD-Region I – District Operations

Checks prepared from the Region I SWMD Dues account:

Check #1003	Advanced Diesel Auto Repair	\$3,000.00	Recycling Center truck repair
Check #1004	HWI Equipment, Inc.	\$5,621.42	Baler repair

Stephanie Norton made a motion to approve the payment of bills. Lon Little seconded the motion. Approved 3-0.

Bank statements were given to Region I Executive Board Treasurer Fred Vahle for signature.

**Planner's Report**

East Central Missouri Recycling Center – Planner Teresa Lee invited Recycling Center Manager Chris Walch to provide an update. Chris reported that things at the center keep improving. The staff is getting compliments about how nice the facility looks. Chris has been selling a load of cardboard each month. The recycling center celebrated its anniversary on Earth Day.

Teresa shared that the recycling center recently increased the cost charged for accepting scrap tires from customers. She also informed the board that the Boonslick Regional Planning Commission Executive Board made a decision at its April meeting regarding the recycling center's cardboard collection from businesses. Beginning July 1, 2023, the recycling center will begin charging businesses \$30/month. This decision was made because the cost of collecting has gone up, while the price received for cardboard has gone down. Staff will send letters to the businesses informing them of the change.

Solid Waste Advisory Board (SWAB) / Legislative Update – The SWAB meeting will take place on May 3. Movement is not expected on paint stewardship legislation. Regarding the lawsuit won by the Region I SWMD which MO DNR is appealing, arguments are not expected until sometime this summer. For now, business will be conducted as usual.

Scrap Tire Grants – The application period is open for scrap tire surface material grants.

**Business Items**

Budget Amendments – Planner Teresa Lee shared that DNR had been on site for fiscal monitoring. She had hoped we would have the report available for the board; however, we haven't received it yet. DNR staff did provide some verbal comments about the need to provide line-item amounts in budgets. As a result, BRPC Fiscal Officer Kim Meyer prepared budget amendments for FY 2023 for the board's review. Fred Vahle made a motion to accept the budget amendments showing line items. Lon Little seconded the motion. Approved 3-0.

Region I District Operations grant application – The FY2024 District Operations grant application was presented for review. Stephanie Norton made a motion to approve the Region I District Operations grant application for the period July 1, 2023, through June 30, 2024, in the amount of \$45,000.00. Fred Vahle seconded the motion. Approved 3-0.

Contract for District administration – A notice requesting proposals for administrative services was published in the newspapers of all four counties in the Region I SWMD. Treasurer Fred Vahle received two proposals for the board's consideration.

**NOTE: Since one of the proposals was from Boonslick Regional Planning Commission, all BRPC staff members stepped out of the meeting during the board's review and discussion of proposals.**

BRPC staff returned to the meeting. Stephanie Norton made a motion to accept the bid for administrative services of the Region I SWMD submitted by Boonslick Regional Planning Commission and approve the contract for the period July 1, 2023, through June 30, 2024. The contract can be extended for 4 annual terms, not to exceed 5 years. Fred Vahle seconded the motion. Approved 3-0.

**Next Meeting**

The next meeting of the Region I SWMD Executive Board & Advisory Committee is tentatively scheduled for August 8, 2023, at 11:30 a.m.

**Adjourn**

With no other business, Stephanie Norton made a motion to adjourn, and the meeting was adjourned.

Approved: \_\_\_\_\_

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Lon Little, Chairman