Region C RHSOC Meeting Minutes

April 5, 2022 10:00 a.m.

Eureka Fire Protection District Training Center

18765 Historic Route 66

Pacific, MO (636) 938-5505

And

Remotely via Zoom

Chairperson: Felix Meyer- 573-883-0263

Vice Chairperson: Ron MacKnight- 636-745-2262

RPC Planner: Linda Buschman- 636-456-3473

**Call to Order and Opening Comments:** RHSOC Chairperson, Felix Meyer, called the meeting to order at 10:10 a.m.

**Roll Call:** BRPC Planner, Linda Buschman, called the roll. At the time of the roll call, there were seven primary/alternate members present so a quorum could not be established. It was determined that the Board would proceed with the Reports from the State Agencies and await additional members to join. Since no additional primary or alternate members joined the meeting, a quorum was not established, therefore no votes were taken on any items at this meeting.

Since there were several items which required a vote, a separate meeting will be held virtually/electronically so that votes can be taken.

**Voting Members Present**

|  |  |  |
| --- | --- | --- |
| **Discipline** | **Seat** | **Name** |
| **911** | **Primary** |  |
|  | **Alternate** |  |
| **County Commissioner** | **Primary** | ***Keith Hoehn*** |
|  | **Alternate** |  |
| **Emergency Management** | **Primary** | ***Tom Grayson*** |
|  | **Alternate** | ***Tim Porter*** |
| **Emergency Medical Services** | **Primary** |  |
|  | **Alternate** |  |
| **Fire Chief** | **Primary** | ***Larry LaFave*** |
|  | **Alternate** |  |
| **Public Health** | **Primary** |  |
|  | **Alternate** |  |
| **Hospital** | **Primary** | ***Reesa Vanhooser*** |
|  | **Alternate** | ***Todd Woods*** |
| **Mayor / City Administrator** | **Primary** |  |
|  | **Alternate** |  |
| **Police Chief** | **Primary** |  |
|  | **Alternate** |  |
| **Public Utilities** | **Primary** | ***Keith Stone*** |
|  | **Alternate** | ***Emma Cherry*** |
| **Public Works** | **Primary** |  |
|  | **Alternate** |  |
| **School** | **Primary** |  |
|  | **Alternate** |  |
| **Sheriff** | **Primary** |  |
|  | **Alternate** |  |
| **Volunteer Organization** | **Primary** | ***Robert Bach*** |
|  | **Alternate** | ***Tina Davis*** |
| **RHSOC Officers** | **Chair** | ***Felix Meyer*** |
|  | **Vice Chair** |  |

**State Agencies Present**

|  |  |
| --- | --- |
| **State Agencies** | **Name** |
| **OHS** | ***Kristin Keyser*** |
| **OHS** | ***Chelsey Call*** |
| **SEMA** | ***Hank Voelker*** |
| **SEMA- Exercise and Training** |  |
| **Dept. of Agriculture** |  |
| **MOSWIN** |  |
| **FirstNet** |  |
| **Mutual Aid** |  |
| **Chair of Chairs** | ***Felix Meyer*** |
|  |  |

**Guests Present**

Rick Goines- US Department of Homeland Security

Quentin Laws- Lincoln County EMA

Adam Stanek- Lincoln County EMA

Mark Gooch- FirstNet

Nick O’Hanlon

Mike Ruddy

**Motion to Accept Agenda:** RHSOC Chairperson asked for a motion to adopt the agenda. The motion was made by Robert Back, seconded by Keith Stone. Motion carried.

**Motion to Approve Minutes:** RHSOC Chairperson asked for a motion to approve the minutes from the January 4, 2022 RHSOC meeting. The motion was made by Robert Bach, seconded by Keith Stone. Motion carried.

**State Agency Reports:**

A. OHS- Chelsey Call and Kristin Kayser

* 1. Chelsey Call gave an update on the FY22 HSGP funding cycle and reviewed the National Priorities. She covered the tentative application schedule for this year and explained that the NOFO would be released no later than May 13, 2022 which is later than in previous years. Because the announcement is later this year, there will be a shorter application period with application funding recommendations being held in August, rather than July as is typical.

She also indicated that the applications have been revised and agencies must use the new application or projects will not be considered. A new category has been added to the priorities; Enhancing Community Preparedness and Resilience. And one category has been removed; Emerging Threats.

The RHSOC will need to select up to 5 people to participate as reviewer/scorers for the next grant cycle. Individuals should be selected by May 1, as they will need to undergo some training in order to participate as a reviewer.

B. SEMA- Hank Voelker

1. Nothing to report.

C. Department of Agriculture- Bill Pittenger

1. Refer to report sent prior to the meeting.

D. MOSWIN- Bryan Courtney/Tom Charrette

1. Refer to report sent prior to the meeting.

E. FirstNET- Tom Charrette

1. No report provided.

2. Mark Gooch- Applications Consultant, FirstNet Program. AT&T Mobility Services, Inc. was in attendance and introduced himself. He will present at an upcoming meeting.

F. Mutual Aid- Matt Luetkemeyer

1. No report provided.

G. Chair of Chairs- Felix Meyer

1. Felix reported that he and Linda Buschman attended the most recent meeting.

**Presentation**

Rick Goines with the US Department of Homeland Security, Cybersecurity and Infrastructure Security Agency (CISA), spoke on the availability of the Shields Up program which is available to agencies and organizations. CISA works for the private sector and are available for trainings and presentations to assist organizations in heightening their awareness of Cybersecurity threats and needs to keep their online presence more secure. They also provide a 2-hour Active Shooter online workshop and provide tools for organizations, schools, and churches to develop their own plans.

Find more information about their programs and services, and grant programs, go to [www.cisa.gov/shields-up](http://www.cisa.gov/shields-up).

**Old Business**

A. FY19/FY20 Project Balance Sheets – Linda Buchman

1. Linda reviewed the spreadsheet and encouraged members to complete their projects and submit reimbursements.

B. Nominations for vacant positions- Linda Buschman

1. There was discussion to vote on Ruth Walters, Warren County Health Department, to serve as the Alternate under the Public Health category. Since there was not a quorum present, there was no vote.

C. Water Purification System – Felix Meyer/Linda Buschman

1. The Water Purification systems had been made available to the Region C RHSOC. Felix Meyer indicated that Ste. Genevieve County may want to keep theirs and he would let Linda Buschman know their decision.

2. There may be a group that would like to have a unit. Chad Eggen is checking into it.

3. Once we know about the two groups, the units remaining will be made available to the other RHSOC across the state.

**New Business**

1. FY20 reallocations- Felix Meyer/Linda Buschman

Warren County Emergency Services will not be using their $13,109.10 for their approved project, so there is a need to reallocate funds to current FY20 projects.

1. A. Per the vote in July 2020, the Committee voted that if there were additional funds available from a project, that Perry County Sheriff Dept. project would be offered additional funds. $8,789.93 will be moved to this project to assist them in purchasing the additional portable radio and repeater they needed.

This does not require a vote since the Committee already approved moving funds to this project. Informational purposes only.

1. There is an additional $4,319.17 left to allocate. Recommend that the remaining funds be allocated to the Wright City FPD drone project. They currently have $36,223.94 awarded, and with the current bid for the project (as of 2/10/2022) at $40,357.94 they will use $4,134.00. Recommend awarding the entire $4,319.17 for a cushion in case of price increases between now and the actual shipping date.

All other FY20 projects have been fully funded and are closed.

Since there was no quorum, a vote could not take place at the meeting. A separate meeting will be held with the voting members to allocate the funds.

B. FY21 reallocations- Felix Meyer/Linda Buschman

Because St. Francois County purchased their equipment before September 1, and before the subaward agreements had been approved by the state, they are unable to use their funds and the $24,800.00 will need to be reallocated to current FY21 projects.

There was some general discussion about the reallocation of the funds, and providing additional funds to Ste. Genevieve County, Elsberry FPD, Wright City FPD, and the Old Monroe FPD projects to more fully cover their expenses. The project contact persons have supplied additional and updated information on their projects so a decision can be made. The suggested reallocation is provided in another document.

Since there was no quorum, a vote could not take place at the meeting. A separate meeting will be held with the voting members to allocate the funds.

C. Future Meeting Dates- Felix Meyer

Because of the later dates for the grant cycle for the year, the RHSOC will need to move the July meeting to August so grant funding can be allocated for projects.

The meeting will be held on August 18, 2022. It should be noted that this meeting is being held on a Thursday. The meeting will be held at the usual location.

**Motion to Adjourn:** RHSOC Chairperson, Felix Meyer called for a motion to adjourn. Emma Cherry made the motion to adjourn. Larry LaFave seconded the motion. Motion carried. The meeting was adjourned at 11:25 a.m.

Respectfully submitted,

Linda J. Buschman

Boonslick Regional Planning Commission

April 20, 2022