

**East Central Missouri Solid Waste Management District Executive Board Meeting Minutes
Boonslick Regional Planning Commission, 111 Steinhagen, Warrenton, Missouri
Tuesday, May 12, 2020**

The meeting was called to order by Chairman Lon Little. Due to the COVID-19 pandemic, several board members and one staff member attended via video conference; and the meeting was live streamed on the Boonslick Regional Planning Commission Facebook page at the following Internet address:

<https://www.facebook.com/BoonslickCommunityAsset/>

District Roll Call

Executive Board members present: Lon Little, Stephanie Norton, Fred Vahle, Ryan Ruckel

Advisory Committee members present: Pam Gildehaus, Julie Ingoli

BRPC staff present: Chad Eggen, Kim Meyer, Jane Cale

Approval of Agenda

Stephanie Norton made a motion to add an item to the agenda regarding a forklift for the East Central Missouri Recycling Center. Fred Vahle seconded the motion. Approved 4-0.

Stephanie Norton made a motion to approve the agenda, as amended. Fred Vahle seconded the motion. Approved 4-0

Approval of Minutes

Stephanie Norton made a motion to approve the minutes from the February 18, 2020 executive board meeting. Ryan Ruckel seconded the motion. Approved 4-0.

Financial Reports

BRPC Fiscal Officer Kim Meyer prepared and presented the financial report which included a project financial status report, profit & loss statements, and balance sheet. (Copies attached) Kim noted that the district had not yet received quarterly allocations from the Missouri Department of Natural Resources (DNR), and that \$27,848.87 was the amount that would be drawn down for the current East Central Missouri Recycling Center grant. Kim also mentioned that as soon as all signature cards were completed she could deposit dues into the dedicated bank account.

The following check had been prepared:

Check #1170 BRPC: \$3,927.19 East Central Missouri SWMD-Region I District Operations

Stephanie Norton made a motion to approve an invoice in the amount of \$27,848.87 to send to DNR. Ryan Ruckel seconded the motion. Approved 4-0.

Stephanie Norton made a motion to approve the payment of bills. Fred Vahle seconded the motion. Approved 4-0.

Stephanie Norton made a motion to approve the financial statements. Ryan Ruckel seconded the motion. Approved 4-0.

The bank reconciliation statements were given to Treasurer Fred Vahle for signature.

Planner's Report

District Planner Chad Eggen gave the following report:

- In April, the solid waste management districts were informed of funding available through the EPA for immediate needs and projects. Staff compiled a list which included a forklift for the recycling center, a trailer to collect polystyrene, a trailer to use for the communities within the district, paint collection, a tire roundup, and pick up of recyclables. As of this time, there has been no word from EPA.
- The East Central Missouri Recycling Center has a new manager. His name is Tim Jordan. Tim has done a lot of cleaning at the facility and would like to hold a barbecue or do something to

celebrate the 10th anniversary of the opening of the recycling center which occurred in April of this year. The center has remained open during the COVID-19 pandemic. Bins have been moved to allow for social distancing. Chad asked Advisory Committee member Pam Gildehaus at this time about the recycling center in the City of Washington. Pam reported that it is open for drop off. She also shared that as of June 1, the city has contracted with an outside hauler for curbside pickup.

- There are no changes regarding solid waste-related legislation at this time. Chad will keep an eye on this issue.
- Due to the COVID-19 pandemic, staff has not been able to provide recycling education programs at this time.
- The City of Moscow Mills had planned to have a Recycling Day event, but it was postponed. We will be there to help them with the event when it is rescheduled.

New Business

Contract for District administration – Fred Vahle made a motion to approve the contract for Region I SWMD’s administration with Boonslick Regional Planning Commission for the period July 1, 2020 through June 30, 2021. Stephanie Norton seconded the motion. Approved 4-0.

Region I District Operations grant application – The FY2021 District Operations grant application was reviewed. Fred Vahle made a motion to approve the Region I District Operations grant application for the period July 1, 2020 through June 30, 2021. Ryan Ruckel seconded the motion. Approved 4-0.

Other Business

Bylaws: Region I SWMD Executive Board members Ryan Ruckel and Stephanie Norton, along with Advisory Committee member Julie Ingoli had indicated they would serve on a committee to review the District’s bylaws. Work has not yet been initiated. Planner Chad Eggen will get information to these individuals for their review and discussion will occur when the board meets.

Advisory committee members: The Region I Advisory Committee still has two positions to fill due to retirements. These positions should represent Montgomery and Warren counties. Chairman Little suggested that anyone with a particular name to suggest make that known to Chad for future discussion.

Next Meeting Date

The next meeting of the Region I Executive Board is tentatively scheduled for Tuesday, August 11, 2020.

Planner Chad Eggen made sure to check the BRPC Facebook page and reported that there were no comments and no questions regarding the Region I SWMD Executive Board Meeting.

With no other business, Ryan Ruckel made a motion to adjourn and the meeting was adjourned.

Approved: _____

Chairman