

**East Central Missouri Solid Waste Management District Executive Board Meeting Minutes
Boonslick Regional Planning Commission, 111 Steinhagen, Warrenton, Missouri
Tuesday, February 18, 2020**

The meeting was called to order by Chairman Lon Little

District Roll Call

Executive Board members present: Lon Little, Stephanie Norton, Fred Vahle
Advisory Committee members present: Pam Gildehaus, Julie Ingoli
BRPC staff present: Chad Eggen, Kim Meyer, Chuck Eichmeyer, Jane Cale

Approval of Agenda

Stephanie Norton made a motion to approve the agenda. Fred Vahle seconded the motion. Approved 3-0.

Approval of Minutes

Fred Vahle made a motion to approve the minutes from the November 19, 2019 executive board meeting. Stephanie Norton seconded the motion. Approved 3-0.

Financial Reports

BRPC Fiscal Officer Kim Meyer prepared and presented the financial report which included a project financial status report, profit & loss statements, and balance sheet. (Copies attached) The following checks had been prepared:

Check #1168	BRPC: \$11,205.72	East Central Missouri SWMD-Region I District Operations
Check #1169	BRPC: \$18,804.16	East Central Missouri Recycling Center Operations

Stephanie Norton made a motion to approve the financial report. Lon Little seconded the motion. Approved 3-0.

Stephanie Norton made a motion to approve the payment of bills. Lon Little seconded the motion. Approved 3-0.

The bank reconciliation statements were given to Treasurer Fred Vahle for signature.

Transfer of District Dues into Separate Account

Per recommendations from Department of Natural Resources Waste Management Program, East Central SWMD – Region I has set up a separate account for dues collected. BRPC Fiscal Officer Kim Meyer prepared the following two checks to complete the transfer

Check #1166	East Central Solid Waste District – Dues	\$8,276.63	Current dues collected
Check #1167	East Central Solid Waste District – Dues	\$1,205.81	Old dues

Stephanie Norton made a motion to transfer the old dues and current dues collected to the separate account established for East Central Solid Waste District – Dues. Lon Little seconded the motion. Approved 3-0. Board members will go to the bank following today's meeting to make sure their signatures are on file.

Planner's Report

District Planner Chad Eggen gave the following report:

- The East Central Missouri Recycling Center has begun collecting polystyrene for BioSpan Technologies, and staff has taken one load to their facility in Washington, Missouri. Plans are to use a trailer and make regular trips and BioSpan has indicated they will pay travel expenses. The recycling center has not advertised that it will be accepting polystyrene yet, as the exact types of material that will be collected needs to be determined and plans to educate customers regarding

the importance that items are not contaminated with food need to be made. At this time, staff is working with furniture stores to arrange pick-ups of the material. An updated report on this project will be given at the May meeting.

Several Region I board members indicated they would like to visit BioSpan Technologies. Chad will check into arranging a visit and the possibility of the Region I Executive Board May meeting being held at that time.

Chad informed the board that the current recycling center manager will be leaving for another job opportunity and that a new manager will be hired.

Today is natural battery day. Chad reported that when DNR inquired about any special activity in Region I, he informed them that the recycling center accepts batteries every day.

- Staff member Chuck Eichmeyer continues to provide educational presentations about recycling in the region. On January 30 he spent the afternoon at St. Gertrude's School in Franklin County and visited with students in 6 different age groups. He shared that the students asked good questions.
- Chad provided a legislative update and discussed some bills that might impact solid waste districts. He also shared an example of a letter that another district had sent to legislators. Chad asked for input from the board as to how they would like BRPC staff to respond to possible legislative changes. BRPC will be involved through MACOG.

New Business

Review of grant applications: The District received one grant application, which was for the continued operation of the East Central Missouri Recycling Center. After review, Stephanie Norton made a motion to approve the grant application for the continued operation of the East Central Missouri Recycling Center for funding in the amount of \$75,135.28. Fred Vahle seconded the motion. Approved 3-0.

Bylaws committee: Chad recommended that a committee be formed to review the bylaws for the Region I District and indicated board member Ryan Ruckel indicated he would be interested in serving on the committee. Stephanie Norton and Julie Ingoli both expressed interest as well. Chad will be in contact with them.

Advisory committee members: With the recent retirement of one of the Region I Advisory Committee members, there are two positions to fill. He invited board members to share names of individuals they were interested in inviting to serve. Staff will bring some names for the board's consideration at its next meeting.

Other Business

- Earth Day 2020 was discussed. It will be the 10th anniversary of the East Central Missouri Recycling Center. Vice-Chair Stephanie Norton reported that she had received information from East Central College regarding their Earth Day event and she plans to attend, if possible.
- The next meeting of the Region I Executive Board is tentatively scheduled for May, 12, 2020.

With no other business, the meeting was adjourned.

Approved: _____

Chairman