

**East Central Missouri Solid Waste Management District Executive Board Meeting Minutes  
Boonslick Regional Planning Commission, 111 Steinhagen, Warrenton, Missouri  
Thursday, August 13, 2020**

The meeting was called to order by Chairman Lon Little. Due to the COVID-19 pandemic, one board member and one advisory committee member attended via video conference:

<https://us04web.zoom.us/j/7817683446?pwd=bTg4eWtyWFNjTk5pUmZMM21BcUpnQT09>

**District Roll Call**

Executive Board members present: Lon Little, Stephanie Norton, Fred Vahle  
Advisory Committee members present: Julie Ingoli  
BRPC staff present: Chad Eggen, Kim Meyer, Jane Cale

**Approval of Agenda.**

Stephanie Norton made a motion to approve the agenda. Fred Vahle seconded the motion. Approved 3-0

**Approval of Minutes**

Stephanie Norton made a motion to approve the minutes from the June 30, 2020 executive board meeting. Fred Vahle seconded the motion. Approved 3-0.

**Financial Report**

BRPC Fiscal Officer Kim Meyer gave the financial report which included a balance sheet, profit and loss statement and project financial status report (copies attached). Treasurer Fred Vahle noticed that the profit and loss statement showed balances from the program's inception, as opposed to the calendar year. Kim immediately made a new copy of the profit and loss statement with the correct dates/information. These were provided to everyone present and emailed to those attending via video conference.

Stephanie Norton made a motion to accept the corrected copy of the profit and loss statement as part of the financial report. Lon Little seconded the motion. Approved 3-0.

Kim continued with the report, pointing out that the negative balance in the account was there because the district is waiting for funds to be released from the Missouri Department of Natural Resources. The checks which caused that negative balance to show would be held until the funding is received.

Stephanie Norton made a motion to approve the financial statements. Lon Little seconded the motion. Approved 3-0.

The following checks had been prepared:

Check #1173	BRPC: \$4,989.47	East Central Missouri SWMD-Region I – District Operations
Check #1174	BRPC \$4,363.20	Computer purchase per approved line item budget change

Stephanie Norton made a motion to approve the payment of bills. Lon Little seconded the motion. Approved 3-0.

**Chairman's Report**

Chairman Lon Little briefly discussed that the Solid Waste Advisory Board (SWAB) had some concern that funding for districts could be swept up by legislators due to budget concerns. The board will monitor any action toward this end.

**Planner's Report**

Region I Planner Chad Eggen gave the following report:

- East Central Missouri Recycling Center – The facility has a new manager and it has been difficult to find workers. Attempts to hire help have been, and will continue to be made. This issue has made it difficult for everything to get done. As a result, the decision was made to change the hours at the facility. Beginning the week of August 17, the recycling center will be closed to the public on Tuesdays. A notice has been put on Facebook and will be put in the paper.

The recycling center is on property owned by Warren County. The county recently paid off the property, and with the renewal of the lease for the recycling center, has cut the lease payment in half. Chad said that he would come back to the board with some revisions to the project budget. The decrease in rent will allow staff to address much-needed equipment repairs/concerns and an increase in salaries.

- Scrap tire grants – Staff wrote letters of support from the Region I District for four communities/organizations in the region that were submitting applications for funding consideration. These were for playground surfaces and picnic tables/benches..
- SWAB meeting – Chad asked the board if they would prefer to go along with SWAB's legislative priorities or compile our own list as a district. The board decided to go along with SWAB; however, if an issue comes up the district can address it with letters to our legislators.
- District Planners' meeting – It was reported that work is being done to address pharmaceuticals. Research is being conducted to create an educational piece which will provide information about drop box facilities. These are places where residents can take back unused medication and are typically located in law enforcement offices and pharmacies. Efforts are also being made to address the issues of paint and mattresses.

**Other Business**

- Advisory Committee members – Staff is still looking for confirmation as to two positions for the Region I Advisory Committee. It is hoped to fill these positions with individuals from Montgomery and Warren counties.
- After discussion, the board set the tentative date for the Region I Annual meeting for Tuesday, November 17, 2020. Planner Chad Eggen shared that he would like to have an in-person meeting at a facility which would allow for social distancing.

**Adjourn**

With no other business, Chairman Lon Little adjourned the meeting.

Approved: \_\_\_\_\_

Chairman \_\_\_\_\_

10/15/2020

Lon Little

10/15/2020