

**East Central Missouri Solid Waste Management District Executive Board Meeting Minutes  
Boonslick Regional Planning Commission, 111 Steinhagen, Warrenton, Missouri  
Tuesday, August 13, 2019**

The meeting was called to order by Chairman Lon Little

**District Roll Call**

Executive Board members present: Lon Little, Fred Vahle, Ryan Ruckel  
Advisory Committee members present: Pam Gildehaus  
BRPC staff present: Chad Eggen, Kim Meyer, Chuck Eichmeyer, Jane Cale

**Approval of Agenda**

Ryan Ruckel made a motion to approve the agenda with the addition of an item regarding update of the Region I SWMD bank signature card. Fred Vahle seconded the motion. Approved 3-0.

**Approval of Minutes**

Fred Vahle made a motion to approve the minutes from the May 14, 2019 executive board meeting. Ryan Ruckel seconded the motion. Approved 3-0.

**Financial Reports**

BRPC Fiscal Officer Kim Meyer prepared and presented the financial report which included a project financial status report, profit & loss statement, and balance sheet. (Copies attached) The following check had been prepared:

Check #1163 BRPC: \$5,921.85 East Central Missouri SWMD-Region I District Operations

Fred Vahle made a motion to approve the payment of bills. Ryan Ruckel seconded the motion. Approved 3-0

It was noted that the Region I SWMD bank signature card needed to be updated. Ryan Ruckel made a motion to update the signature card which would include removal of a former Region I Executive Board chairman's name, updating the card with a name change for board member Stephanie Norton, and adding the name of newest board member Ryan Ruckel. Fred Vahle seconded the motion. Approved 3-0.

Ryan Ruckel made a motion to approve the financial report. Lon Little seconded the motion. Approved 3-0.

The bank reconciliation statements were given to Treasurer Fred Vahle for signature.

**Planner's Report**

District Planner Chad Eggen gave the following report:

- The Region I SWMD had a performance audit which was contracted through the Missouri DNR Waste Management. There was one condition. Dues the district collects need to be put in a separate bank account. Staff is to separate out dues, grant funds, and program income when making reports to Missouri DNR. Boonslick Regional Planning Commission, which serves as administrator for the Region I SWMD sent a response to the performance audit.

In order to comply with this direction, Ryan Ruckel made a motion that the Region I SWMD set up a separate bank account for dues, which would have corresponding signers as its present account. Lon Little seconded the motion. Approved 3-0.

- The East Central Missouri Recycling Center continues to take in product. A challenge currently is the fluctuation and rather low price for cardboard. Staff keeps bales, occasionally, waiting for higher prices.

There was some discussion about determining if there is a market for shredded cardboard which can be used as bedding for animals. This would require a new machine for the recycling center. Staff will check on the feasibility of providing this type of product with recovered cardboard.

- Staff continues to provide educational outreach. Chuck Eichmeyer recently gave presentations about recycling for a summer school program. He described some of the information he covers and reported that the students participate and ask good questions.
- Region I provided letters in support of scrap tire material grant applications submitted by a school in Franklin County and the City of Truesdale in Warren County. Staff has heard that the City of Truesdale's application was selected for funding. The city is going to purchase tables and benches made from recycled material for its new park.

**Other Business**

- Board members agreed to schedule the Region I SWMD annual meeting for Tuesday, November 12, 2019 at noon. The executive board will meet prior to the annual meeting at 11:00 a.m. Board members also discussed some presentation ideas for the meeting.

With no other business, the meeting was adjourned.

Approved: \_\_\_\_\_

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Chairman