



Region C RHSOC Meeting Agenda - Tentative

January 8, 2019, 10:00am

Eureka Fire Protection District House No. 1

4849 Highway 109

Eureka, MO 63025 (636) 938-5505

Conference Number: (641) 715-3580, Access Code: 347-980#

Adobe Connect: <https://share.dhs.gov/p06aw8xllpc8/>

Chair: Emma Epplin Mobile Phone (636) 295-0118

Vice Chair: Felix Meyer Mobile Phone (573) 883-0263

RPC Planner: Mark Cunningham Mobile Phone (314) 800-6230

- **Call to Order and Opening Comments:** RHSOC Chair, Emma Epplin, called the meeting to order at 1000. The new Perry County EMD, Tom Grayson, was introduced to the RHSOC.
- **Roll Call:** The chair called the roll. There were *nine voting members* present and **four alternates** present. A quorum was established. In addition, there were 14 non-voting members and guests plus the Chair.

Voting Members Present

Discipline	Seat	Name
911	Primary	<i>Bill Goad</i>
	Alternate	
County Commissioner	Primary	<i>Justin Sheppard</i>
	Alternate	<u>Jim Sutterer</u>
Emergency Management	Primary	<i>Felix Meyer</i>
	Alternate	<u>Michael Daniels</u>
Emergency Medical Services	Primary	
	Alternate	<i>Mike Eskew</i>
Fire Chief	Primary	<i>Larry LaFave</i>
	Alternate	<u>Mike Cherry</u>
Public Health	Primary	<i>Genevieve Weseman</i>
	Alternate	
Hospital	Primary	<i>Brad Barton</i>
	Alternate	
Mayor / City Administrator	Primary	
	Alternate	
Police Chief	Primary	
	Alternate	
Public Utilities	Primary	
	Alternate	
Public Works	Primary	
	Alternate	
School	Primary	<i>Alex McCaul</i>
	Alternate	
Sheriff	Primary	<i>Stephen Korte</i>
	Alternate	
Volunteer Organization	Primary	
	Alternate	<i>Robert Bach</i>
RHSOC Officers	Chair	<i>Emma Epplin</i>
	Vice Chair	<i>Felix Meyer</i>

- **Motion to Accept Agenda:** RHSOC Chair called for a motion to adopt the agenda. The motion was made by Stephen Korte, seconded by Felix Meyer. The agenda stands approved.
- **Motion to Approve Minutes of October 16, 2018 Meeting:** RHSOC Chair asked for a motion to approve the minutes from the October 16, 2018 RHSOC meeting. The motion was made by Felix Meyer and seconded by Larry LaFave to accept the minutes as submitted. The motion passed by acclamation.
- **Flow-Down From State Agencies**
 - **OHS – Michelle Branson**
 - THIRA has fallen prey to the budget impasse so don't expect any THIRA briefings on the new process until at least second quarter.
 - FY18 Remaining Funds must be spent or returned to the state. Applicants have until noon Thursday to submit requests for the remaining \$52,000 following the guidance Mark Cunningham sent prior to Christmas. Sheriff Korte asked for a definition of what an acceptable MOSWIN radio is. Organizations are not approved to buy single band radios. Michelle stated that the chair of chairs committee voted to not allow purchase of single band radios. Michelle stated that Bryan Courtney is able to obtain pricing on MOSWIN radios that is lower than the state contract.
 - MOUs for existing equipment to be loaned should be drafted and forwarded to Mark for filing. Don't wait until MOUs are needed. Mark to send examples of MOUs to RHSOC. Sheriff Korte suggested we should use just one template for Region C.
 - Peer Review Working Group is to be held on February 7th, 2019 from 9:30 am – 12:00 pm. Dial-in will be available. Attendees will review scoring rules, conflicts of interest and other issues associated with peer review. Bill Goad, Stephen Korte and Mike Daniels volunteered to attend the meeting for Region C. Bill deferred since only two members are allowed.
 - **SEMA – Steve Besemer**
 - Healthcare coalition has counties in southeast Missouri switching memberships.
 - **SEMA Exercise and Training - Sheila Huddleston**
 - Sheila discussed the Ebola exercise scheduled for May 29 and 30. St. Francois hospital in Cape Girardeau will take part on May 29. On May 30 an Ebola suspected patient will be transported from Barnes Hospital to the Ebola Center at the University of Iowa.
 - Be sure to check the SEMA training website for training opportunities.
 - **MOSWIN – Bryan Courtney / Tom Charrette / Bob Bloomberg**
 - Tom Charrette stated that some loaner MOSWIN radios are available for check out from his office for use in testing your sites. Tom can also provide a footprint of your coverage area and provide technicians for surveys. He restated Michelle's message about significant savings from using the Motorola / Branson contract. The 911 Board is working on By-Laws and collecting fees across the state.
 - **FirstNET – Bob Bloomberg**

- Bob cautioned people to be leery of AT&T selling inexpensive equipment that allows LTE phones to be used as a Land Mobile Network. LTE is not considered Mission Capable and thus will not work as a Land Mobile Network in all cases.
 - **Chair of Chairs/HSAC Flow Down** – Emma Epplin
 - HSAC agreed to add more ICS 300-400 level local training and increase the distance for mileage reimbursement from 50 to 75 miles. No meals will be reimbursed.
 - MIAC's Cybersecurity assistance program is still in planning process.
- **Old Business**
 - FY17 / FY 18 Project Balance Sheets – Mark Cunningham
 - FY17 projects are complete except for the Winfield High School transfer switch which is expected to be completed this spring. The project was delayed because bids were far above the anticipated amount and additional funds were solicited from local utilities and the community. FY18 projects are in work except for the Region C Credentialing which will gear up in summer.
 - FY17 Spend Down Plan Due March 1
 - Mark Cunningham stated that a spend down plan will likely not be needed.
 - Vehicle Logs for Prime Mowers and ATVs –
 - Mark reminded operators of prime movers and ATVs to send copies of their vehicle logs to him for 2018.
 - Salamander Refresher Training – Doris Coffman
 - Emma Epplin reported that she has not be able to contact Doris regarding scheduling of training. She will continue to try.
 - Status of Lincoln County Shower Trailer
 - Lincoln County Fire Protection District Chief, Daniel Casey, reported that he contacted Task Force One to determine if they are interested in taking the shower trailer from them and restoring it. The chief has not heard back from them yet. He is also contacting some trailer businesses in Cape Girardeau to see if they are interested in repairing it.
 - Other Old Business?
- **New Business**
 - Discussion of Chair/Vice Chair Position – At the October RHSOC meeting, Felix Meyer was elected to the position of vice-chair and Mike Daniels was automatically moved up to Primary Emergency Management. OHS states that the vice – chair should remain in his or her discipline and be allowed to vote on all issues unless he or she is serving in the capacity of chair. Hence, the Mike Daniels should remain as the Emergency Management alternate. Following some discussion a motion to restore Mike Daniels to alternate EMA was made by Stephen Korte, seconded by Genevieve Weseman, and passed by acclamation. It was generally agreed that the By-Laws are somewhat ambiguous. Michelle Branson

took the action to review the HSAC By-Laws and work with Emma, if necessary, to bring the suggested change to the HSAC for review.

- Disposition of Lincoln County Water Purification System – Genevieve Weseman
 - Genevieve introduced her request to obsolete the Lincoln County Water Purification System due to its age and requirement for recertification. No Region C agency was interested in receiving the equipment so Genevieve will now submit the disposition form to Emma for signature. OHS will then seek other state agencies to receive the equipment and if none are found, the equipment can be disposed.
- Disposition of FY18 Surplus Funds
 - There was a lengthy discussion of the sustainment fund. About \$52,000 remains unallocated. Those wishing to apply for these funds needs to submit their applications to Mark by noon on Thursday using the previously transmitted process. (Mark resent these instructions following the meeting). The RHSOC briefly reviewed Mike Daniels' application for process notes. Michelle indicated that new areas to receive transfer switches could be sustainment projects provided need can be established.
- Mobile Command Trailer (Emma stepped down due to a conflict of interest and Vice Chair Felix Meyer conducted the remainder of the meeting.) Felix summarized the issues.
 - Results of balloting – Seven members voted to have those wishing to apply for the trailer to submit requests and obtain RHSOC approval. Two members voted to award the trailer to Pike County.
 - Receive requests for trailer – Requests were received from Lincoln County EMA and from Pike County Sheriff. Both requests were determined to meet the minimum requirements established by OHS. Mike Daniels asked what legal authority the RHSOC has to deny the request. Joni McCarter stated Pike County has legal title to the trailer according to Federal CFRs. Genevieve Weseman asked if the funding from the TransCanada grant would have to be repaid if the trailer was transferred to Pike County. Michelle Branson stated in reading from the grant that as long as it remains in the region there would be no issue. Mike Cherry explained why the title could not be transferred prior to the original grant award. He said even though there was no record in the meeting minutes, it was discussed during the original grant discussion at the RHSOC meeting and it was questioned by Michelle. He said the awarding agency would not allow the transfer of a title for a specific period of time following the award. Hence, the first grant was approved and at the time of the second grant, the title was transferred because the hold was off the title. Justin Sheppard stated that the trailer should have been offered to other agencies at the time of the title exchange. Sheriff Korte stated that the trailer will be available to all requesting agencies.

- RHSOC votes on assignment – Mike Daniels made a motion that the trailer be transferred to Pike County providing the transfer paperwork is completed at the April RHSOC meeting. The motion was seconded by Robert Bach. Felix asked Lincoln and Pike County members to not vote. A roll call vote was taken; Bill Goad, Jim Sutterer, Mike Daniels, Mike Eskew, Brad Barton, Alex McCaul, and Robert Bach voted YES to approve the transfer to Pike County. Stephen Korte and Genevieve Weseman abstained. The transfer was approved.
- Other New Business – None
- **Other Business as Necessary/Open Discussion:** RHSOC Vice Chair – No new business introduced.
- **Future Events**
 - Spring RHSOC Meeting; April 9
- **Motion to Adjourn:** RHSOC Vice Chair received a motion to adjourn and the meeting was adjourned at 1146.



Minutes Submitted by Mark A. Cunningham
Boonslick Regional Planning Commission

1-10-2019

Date

