

**East Central Missouri Solid Waste Management District Executive Board Meeting Minutes
Boonslick Regional Planning Commission, 111 Steinhagen, Warrenton, Missouri
Tuesday, February 13, 2018**

The meeting was called to order by Chairman Lon Little

District Roll Call

Executive Board members present: Lon Little, Stephanie Norton, Fred Vahle
Executive Board members absent: Matt Bass
Advisory Committee members present: Pam Gildehaus
BRPC staff present: Chad Eggen, Kim Meyer, Jane Cale
Guest: John Nilges, City of Washington

Approval of Agenda

Stephanie Norton made a motion to approve the agenda. Fred Vahle seconded the motion. Approved 3-0.

Approval of Minutes

Stephanie Norton made a motion to approve the minutes from the November 14, 2017 executive board meeting. Fred Vahle seconded the motion. Approved 3-0.

Financial Reports

BRPC Fiscal Officer Kim Meyer prepared and presented the financial report which included a project financial status report, profit & loss statements, balance sheet, and dues received. (Copies attached). The following checks had been prepared:

Check #1149	BRPC: \$12,544.68	East Central Missouri SWMD-Region I District Operations
Check #1150	BRPC: \$8,756.90	East Central Missouri Recycling Center Operations

Stephanie Norton made a motion to approve the financial report. Fred Vahle seconded the motion. Approved 3-0.

Stephanie Norton made a motion to approve the payment of bills. Fred Vahle seconded the motion. Approved 3-0.

The bank reconciliation statements were given to Treasurer Fred Vahle for signature.

Chairman's Report

Chairman Lon Little shared that he thought the Region I SWMD annual meeting in November went well and was a good event. The meeting was well attended and people participated.

Planner's Report

District Planner Chad Eggen gave the report and also asked staff to give some updates.

- The recycling center operations continue. Many items are accepted year round with just a few (including electronics and tires) requiring that a fee be charged. Recycling Center Manager Jami Chitwood has been introducing himself to people. He has made some boards which show examples of products. These have been placed on bins to help customers in sorting recyclables. He has also made a welcome sign. Jami continues to look for different options for brokers so that price comparisons can be made. He recently arranged to work with a vendor who will accept 3-7 plastics.
- Montgomery City/County brings their trailer to the recycling center weekly. It is going well. Several businesses in Montgomery have expressed interest in having the recycling center pick up their cardboard. Staff will investigate and a fee would have to be charged to pay for costs associated with the pickups.

- Staff will be meeting with Ripple Glass at the end of the month to discuss the possibility of a collection at the recycling center.
- DNR's pesticide collections have been scheduled for 2018. Staff will work with DNR in the coming months in an effort to schedule one of these collections in the Region I District in 2019.
- Staff continues educational outreach. The District's recycling trailer is currently placed at Warren County R-III High School. Staff will keep visiting schools interested in presentations. Staff will also look into the possibility of working with groups such as the Boy Scouts to arrange tours and perhaps offer opportunities for service.
- There are plans to establish a Facebook page to provide information about Region I SWMD and East Central Missouri Recycling center activities.

Staff provided an update on the February 7, 2018 MORA Forum and Solid Waste Advisory Board meeting

Old Business

Staff noticed an incorrect date in the approved minutes for the August 8, 2017 Region I Executive Board meeting. The date was corrected. Fred Vahle made a motion to approve the corrected minutes for the August 8, 2017 meeting. Stephanie Norton seconded the motion. Approved 3-0.

New Business

Review of grant applications

The District received two grant applications. One was for the continued operation of the East Central Missouri Recycling Center. The second was from the City of Washington. Because Region I Advisory Committee member Pam Gildehaus is from the City of Washington, she abstained from any discussion or rating of either grant. City of Washington Engineer John Nilges had attended the meeting so that he would be available for any questions the board might have regarding the city's grant application.

Upon review, board members had questions about the exact amount the Region I SWMD had available for funding the grants. The board directed District staff to contact the Missouri DNR SWMP and confirm the amount. They asked staff to then set up a meeting where they could participate by conference call at the beginning of March so they would have more information before a decision was made on whether or not to approve the proposed grants for funding.

Other Business

- Board member Stephanie Norton received notice from East Central Community College regarding their annual Earth Day event, but has yet to determine if she will be able to set up a booth with information regarding the Region I SWMD.
- The date for the next meeting of the Region I Executive Board & Advisory Committee was tentatively set for Tuesday, May 15, 2018 at 11:30 a.m.

With no other business, Stephanie Norton made a motion to adjourn. Fred Vahle seconded the motion and the meeting was adjourned.

Approved: _____

Chairman