

**East Central Missouri Solid Waste Management District Executive Board Meeting Minutes
Boonslick Regional Planning Commission, 111 Steinhagen, Warrenton, Missouri
Tuesday, November 13, 2018**

The meeting was called to order by Chairman Lon Little

District Roll Call

Executive Board members present: Lon Little, Fred Vahle, Stephanie Norton

Executive Board members absent: Matt Bass

BRPC staff present: Chad Eggen, Kim Meyer, Jane Cale

Approval of Agenda

Stephanie Norton made a motion to approve the agenda. Fred Vahle seconded the motion. Approved 3-0.

Approval of Minutes

Fred Vahle made a motion to approve the minutes from the August 14, 2018 executive board meeting.

Stephanie Norton seconded the motion. Approved 3-0.

Financial Report

BRPC Fiscal Officer Kim Meyer presented the financial information which included a profit and loss statement, balance sheet, and project financial status report. (Copies attached) The following checks had been prepared:

Check #1157 BRPC: \$10,275.51 Region I District Operations (I2018-001)

Check #1158 BRPC: \$9,331.44 East Central Missouri Recycling Center Operations (I2019-002)

Stephanie Norton made a motion to approve the financial report. Lon Little seconded the motion.

Approved 3-0

Stephanie Norton made a motion to approve the payment of bills. Lon Little seconded the motion.

Approved 3-0.

The bank statements were given to Region I Treasurer Fred Vahle for signature.

Planner's Report

District Planner Chad Eggen reported the following:

- Missouri Department of Natural Resources (DNR) Solid Waste Management Program staff has informed Region I that an outside consultant will be monitoring the districts in the coming year.
- The Resource Recycling Conference was held in St. Louis October 22-24. Missouri DNR paid for the registration for district planners to attend. District Planner Chad Eggen attended and shared that the event was very informative, with many good speakers. St. Louis Cardinals Facility Manager Joe Abernathy was one of the presenters. He spoke about how the sports world has influence and can impact the choices people make regarding recycling. The Cardinals have implemented many steps such as the recycling of cups, the use of aluminum cans, and taking food to the food pantry. The organization is considering attempts to be zero waste.
- There are challenges affecting single stream recycling and some communities may see a loss or cut- back of such programs in the near future.
- The City of Washington had been awarded a grant from the Region I Solid Waste Management District to partially fund the purchase of a recycling truck. Due to changes in the global recycling market, the City has made a decision to rescind the grant award.
- District Planner Chad Eggen has been in contact with DNR and has agreed to host a pesticide collection in Lincoln County in 2019.
- District Planner Chad Eggen has been speaking with individuals in Lincoln County and one of the mayors has expressed interest in serving on the Region I Executive Board.

- District Planner Chad Eggen discussed the possibility of Region I giving a “Recognition of Service” award for someone in the district. Board members will consider this suggestion.

Business Items

- Recommendation for District dues – After discussion, Fred Vahle made a motion that the executive board recommend dues to be set the same as last year which was 75% of the amount outlined in the bylaws. Stephanie Norton seconded the motion. Approved 3-0.
- Contract for District administration – District staff have visited with individuals from the DNR Solid Waste Management Program and decided it might be good to align the District’s fiscal year to that of the State of Missouri and also Boonslick Regional Planning Commission. The District’s current fiscal year runs from January 1 through December 31. With this in mind, a contract for administrative services was proposed for 6 months. Stephanie Norton made a motion to extend the contract District administration with Boonslick Regional Planning Commission for 6 months (January 1, 2019 through June 30, 2019). At that time, a new administration contract will be considered for one year. Fred Vahle seconded the motion. Approved 3-0.
- Region I District Operations grant – The Region I District Operations grant was also presented for consideration for a six month period. Stephanie Norton made a motion to approve the district operations grant for the period January 1, 2019 through June 30, 2019. Fred Vahle seconded the motion. Approved 3-0.
- District Bylaws – District Planner Chad Eggen suggested a review of the District bylaws and that some changes may be in order. The board decided to take this up at the next meeting.
- District grant call – Stephanie Norton made a motion to conduct the District grant call in the same manner as the previous year, with grant applications due December 31, 2018. Fred Vahle seconded the motion. Approved 3-0.

With no other business, Stephanie Norton made a motion to adjourn the meeting. Fred Vahle seconded the motion and the meeting was adjourned.

Approved: _____

Chairman