



## Region C RHSOC Meeting Minutes

July 17, 2018, 10:00am

Eureka Fire Protection District House No. 1

4849 Highway 109

Eureka, MO 63025 (636) 938-5505

Conference Number: (641) 715-3580, Access Code: 347-980#

Adobe Connect: <https://share.dhs.gov/crhsoc/>

Chair: Emma Eplin Mobile Phone (636) 295-0118

Vice Chair: Hank Voelker Mobile Phone (573) 576-4551

RPC Planner: Mark Cunningham Mobile Phone (314) 800-6230

- **Call to Order and Opening Comments:** RHSOC Chair, Emma Eplin, called the meeting to order at 1000.
- **Roll Call:** The chair called the roll. There were **12 voting members** present and **four alternates** present. A quorum was established. In addition, there were 10 non-voting members and guests.

### Voting Members Present

Discipline	Seat	Name
911	Primary	<i>Bill Goad</i>
	Alternate	
County Commissioner	Primary	<i>Justin Sheppard</i>
	Alternate	<u>Jim Sutterer</u>
Emergency Management	Primary	<i>Felix Meyer</i>
	Alternate	<u>Michael Daniels</u>
Emergency Medical Services	Primary	
	Alternate	
Fire Chief	Primary	<i>Larry LaFave</i>
	Alternate	<u>Mike Cherry</u>
Public Health	Primary	
	Alternate	<i>Genevieve Weseman</i>
Hospital	Primary	<i>Brad Barton</i>
	Alternate	
Mayor / City Administrator	Primary	<i>Bill Barnes</i>
	Alternate	<u>Ryan Ruckel</u>
Police Chief	Primary	
	Alternate	<i>Don Nacke</i>
Public Utilities	Primary	<i>Jason Cates</i>
	Alternate	
Public Works	Primary	<i>Mark Brown</i>
	Alternate	
School	Primary	
	Alternate	
Sheriff	Primary	<i>Stephen Korte</i>
	Alternate	
Volunteer Organization	Primary	
	Alternate	<i>Robert Bach</i>
RHSOC Officers	Chair	Emma Eplin
	Vice Chair	Hank Voelker

**Non-Voting Members and Guests**

Name	Agency
Michelle Branson	MoDPS/OHS
Bob Bloomberg	MoDPS
Mark Cunningham	Boonslick Regional Planning Commission
Steve Bessemer	SEMA
Merrel Breyer	MDA
Sheila Huddleston	SEMA
Dorman Warren	Pike County Memorial Hospital
Shannon Rick	Grainger
Michael Ruddy	MoDNR
Bryan Courtney	MoDPS

- **Motion to Accept Agenda:** RHSOC Chair called for a motion to accept the agenda with the following amendments;
  - Move Adoption of Peer Review / Allocation of Funds from the beginning of New Business to the end of New Business.
  - Under Reconvene New Business, add Barbara Miller’s resignation from Primary Public Health so to read, “Fill EMS Alternate position on RHSOC due to retirement of Ralph Hellebusch and Public Health Alternate position due to retirement of Barbara Miller”

It was so moved by Stephen Korte and seconded by Brad Barton. The agenda was accepted as amended.

- **Motion to Approve Minutes of April 25, 2018 Meeting:** The RHSOC Chair asked for a motion to approve the minutes of the April 25, 2018 RHSOC meeting. Justin Sheppard so moved. Felix Meyer seconded the motion and the minutes were adopted.
- **Flow-Down From State Agencies**
  - **OHS** – Michelle Branson stated that state-wide applications were not focused on Terrorism as defined in the application. This resulted in many applications being rejected and/or reworked. There also issues with some hazmat items and radios. She also stated that the Conflict of Interest policy was instituted to make sure we follow federal guidelines.
  - **SEMA** – Steve Besemer briefed the group on training opportunities, planning updates, the new template availability for mass fatality planning, and the SEMA conference August 21 at Lake of the Ozarks.
  - **Dept. of Agriculture** – Merrel Breyer attended SEMA New Madrid Planning meeting and reported on the plan. He also reported on the Regional Rapid Response team meeting at MU for agricultural emergencies, the mutual aid meeting also at SEMA, and symposium on animal carcass disposal.
  - **MOSWIN** – Bryan Courtney reported on the capabilities of ISSI for regional communications. MOSWIN sites continue to expand. Bryan suggested that regions consider funding patching equipment that allows patching of conventional radios to MOSWIN for future budgets. FirstNET will allow a regional call application on smart phone for about \$500 per device plus \$50 for MOSWIN push to talk. More later as pilot develops.

- **FirstNET** – Bob Bloomberg reported that FirstNET roll-out is over but program is just beginning. Bob is now retired but will still support the program. Bob will continue to hold meetings and state-wide work sessions to acquaint users with hardware. About 1300 users across Missouri.
- **Mutual Aid** – Matt Luetkemeyer – No Report
- **Chair of Chairs/HSAC Flow Down** – Emma Eplin reported that \$30,000 of relinquished funding from FY2015 will be reallocated to Bryan Courtney for licenses to enable the “phone talker” application. RHSOC Chairs also reviewed the new peer review process and conflict of interest agreements.
- **Others?**
- **Old Business**
  - FY16 / FY 17 Project Balance Sheets – Mark Cunningham reviewed the balance sheets and reported on the over-budget bids received for the Winfield transfer switch. The Winfield district may elect to cover the overrun themselves so that both Winfield and Altenburg can be completed this year under the program. Winfield’s board will meet Wednesday evening.
  - Badging Integration with SEMA – Emma Eplin reported that SEMA promised to provide her written guidelines that defines expectations of what badging software SEMA will provide and sets forth guidance on integration of information with SEMA. That instruction was promised to be delivered by the date of this meeting and has not yet been delivered. Hence, Emma recommends we execute our SMA agreement with Salamander as planned and funded, and that Region C does not integrate into SEMA’s badging methodology. If SEMA offers a similar, documented, plan next year the region can reconsider. Hearing no objections, Emma and Mark will execute the existing PO with Salamander.
  - Other Old Business?
- **New Business**
  - Presentation of FY2018 SHSP Applications – The Chair introduced the applications eligible for review and explained that Bill Goad would be allowed to present his Mobile Satellite Communication System for Washington County following his appeal approval from OHS. Emma also explained why some of the applications did not pass vetting. Following this introduction, applicants were allowed time to advocate for their applications.
    - Mike Daniels presented the EOC sustainment project for Warren County
    - Hank Voelker briefly addressed the Badge Printer for Perry County
    - Robert Shramek withdrew his application for the Mobile Satellite Communication System for the Lincoln County Mobile Command Center.
    - Emma presented the Region C Badging sustain application. It includes 125 users plus 25 phone applications for the region. Plus RapidTag SMAs.
    - Bill Goad presented the Mobile Satellite Communication System for Washington County.
- **Recess for Peer Reviewers to Score Applications**

- Peer Reviewers and Michelle Branson breakout to score and rank applications in a private office. The RHSOC continued to transact business while the peer review took place.
- **Reconvene New Business**
  - Fill EMS Alternate position on RHSOC due to retirement of Ralph Hellebusch and Public Health Alternate position due to retirement of Barbara Miller - The RHSOC chair read letters of resignation from Barbara Miller and Ralph Hellebusch. Mike Daniels nominated Mike Eskew of the Warren County Ambulance District to fill Ralph's position. Stephen Korte seconded the motion. Mike Daniels nominated Ruth Walters to fill the position of Alternate Public Health. Due to RHSOC By-Laws, the current Alternate of Public Health is Genevieve Weseman who moved up to Primary. Genevieve Weseman made the second. Both members were accepted in their new roles.
  - TEPW Presentation – Shelia Huddleston briefed the group regarding our Training and Exercise planning. She stated her group will be conducting workshops on the STEM system later this year. Sheila also stated that everyone needs a SEMA training ID to register for training events. The TEPW is being handled differently this year as the region is being asked what type of exercises and training it desires to help fill THIRA gaps and training needs. RHSOC members are asked to rely training requirements to their EMD and the EMDs to forward the requirements to Sheila for seminars, workshops, table tops, functional or full scale exercises by the first of August. Responses will be compiled and reviewed again by the region.
  - Transfer Ownership of Warren County ATV from EMA to Ambulance District – Mike Daniels explained the request and stated that the Warren County Ambulance District has agreed to take ownership. Mike presented no written agreement; however, Tim Flake, the new Director of the Ambulance District was present and agreed to take ownership. Stephen Korte moved that the RHSOC approve the ownership change pending completion of the disposition form, along with signatures. The motion was seconded by Genevieve Weseman and approved by acclamation. Mark Cunningham agreed to draft the language of the disposition form and provide it to Mike so he can obtain the necessary signatures. Following all signatures, the disposition form will be sent to Michelle Branson for OHS approval.
  - Lincoln County Shower Trailer Discussion – Assistant Chief Shramek briefed the RHSOC on the shower trailer currently housed on the Lincoln County Fire Protection District grounds. Over the years the shower trailer has been damaged due to rain water leaking through seals and holes that developed in the roof. Assistant Chief Shramek stated that the manufacturer will buy the trailer back for \$10,000 provided it is delivered to their facility in Indiana. In addition, he stated that a repair estimate from a local dealer was for \$10,000 just to get started, plus any additional costs, materials, etc., depending on what they find when they begin disassembling the trailer. An insurance claim is unlikely because the trailer was not retitled from Boonslick's Origination title and because insurance will typically not cover neglect. Michelle agreed to make an appeal through her management chain to see what can be done to mitigate the issue and allow Chief Shramek to dispose of the trailer.

- THIRA Discussion – The Region C THIRA must be updated next spring in order for Region C to be eligible for additional SHSP funding. The Chair suggested that the RHSOC review the THIRA between now and the October meeting so that potential revisions can be discussed in October. Mark will include the THIRA with this meeting package.
- Review Status of 911 Legislation – Sheriff Korte, who sits on the state 911 board, reviewed the legislation that was recently signed into law by the governor. The Sheriff suggested that people read the legislation to determine what it actually includes. Further clarification and direction will be forthcoming.
- Adoption of Peer Review / Allocation of Funds
  - Following the Peer Review, the peer reviewers and Michelle returned to the meeting. Michelle provided peer review rankings for the applications that were eligible for review, including the Lincoln County Mobile Satellite Communication Project that was withdrawn. Following discussion, and recommendations from Michelle Branson, the RHSOC arrived at the following funding plan;
    - Badging for Review C, 30 points, fully funded at \$14,500.
    - Badging Printer for Perry County, 28 points, funded at \$4,729.50 for just one printer
    - Mobile Satellite Communication System for Washington County, 26 points, funded at \$32,058, slightly less than requested. This was due to the overlap of the extended warranty with the funding cycle.
    - EOC Sustainment project for Warren County, 19-1/2 points, funded at \$12,453. Mike Daniels requested that additional funds be added since there is a surplus of available funds. This would allow the County Commission and the LETP funds to be reallocated for other needs. However, Michelle stated that OHS would see this as supplanting and not allow it.
  - The funding levels for each region have not been set by the state. However, supposing the same funding level as last year, the amount available for projects for Region C will be \$113,526.30 (after Boonslick M&A and Work Plan funding have been deducted). The four projects approved come to a total of \$63,938, meaning \$49,587 will be unallocated. Michelle says a decision has not been made at the state level regarding what will happen to this money.
  - Chair conducted a roll-call vote using the ten signed Conflict of Interest Agreements to ensure only eligible votes were received. Don Nacke, Larry LaFave, Mark Brown, Mike Eskew, Stephen Korte, Brad Barton, Robert Bach, Justin Sheppard, Bill Barnes, and Jason Cates each voted in favor of approving the allocated funds as stated above. There were no Nay votes, hence the funding allocations were approved.
- Other New Business – None

- **Other Business as Necessary/Open Discussion:** RHSOC chair
- **Future Events**
  - RHSOC Meetings; October 16, 2018 in Eureka
- **Motion to Adjourn:** RHSOC Chair adjourned the meeting at 1230 following a motion by Stephen Korte.