



Region C RHSOC Meeting Minutes

October 4, 2017, 10:00am

Eureka Fire Protection District House No. 1

4849 Highway 109

Eureka, MO 63025 (636) 938-5505

Conference Number: (641) 715-3580, Access Code: 347-980#

Adobe Connect: <https://share.dhs.gov/crhsoc/>

Recording of Meeting: (must open from inside Adobe Connect)

<https://share.dhs.gov/p8h76yaqjvl/>

Mike Cherry Mobile Phone (314) 565-0139

Alan Wells Mobile Phone (573) 631-5551

Mark Cunningham Mobile Phone (314) 800-6230

- **Call to Order and Opening Comments:** RHSOC Chair, Mike Cherry; called the meeting to order at 1002.
- **Roll Call:** The chair called the roll and a quorum was established. There was a total of 24 voting members and guests present.

Voting Members Present

Discipline	Seat	Name
911	Primary	
	Alternate	Bill Goad
County Commissioner	Primary	Jim Sutterer
	Alternate	Justin Sheppard (Phone)
Emergency Management	Primary	Mike Daniels
	Alternate	Hank Voelker
Emergency Medical Services	Primary	
	Alternate	
Fire Chief	Primary	Felix Meyer
	Alternate	Larry LaFave
Public Health	Primary	Genevieve Weseman
	Alternate	Barbara Miller
Hospital	Primary	
	Alternate	Brad Barton
Mayor / City Administrator	Primary	
	Alternate	
Police Chief	Primary	
	Alternate	
Public Utilities	Primary	
	Alternate	
Public Works	Primary	
	Alternate	
School	Primary	Alex McCaul
	Alternate	
Sheriff	Primary	Stephen Korte
	Alternate	Dan Bullock (phone)
Volunteer Organization	Primary	
	Alternate	
RHSOC Officers	Chair	Mike Cherry
	Vice Chair	Alan Wells (phone)

Guests

Name	Agency
Merrel Breyer	Missouri Department of Agriculture
Jeff Barlow	MoDPS/OHS
Mary Chappius	Perry County EMS
Steve Bessemer	SEMA
Emma Epplin	Lincoln County EMD
Michael Ruddy	MoDNR
William Jones	City of Perryville EMA/PD/FD
Bob Bloomberg	MoDPS
Mark Cunningham	Boonslick Regional Planning Commission

- **Motion to Accept Agenda:** The chair called for a motion to accept the agenda as submitted. A motion was made by Stephen Korte and seconded by Jim Sutterer. The motion carried by acclamation with no dissenting votes.
- **Motion to Approve Minutes of July 26, 2017 Meeting:** Michael Daniels put forth a motion to approve the minutes of the July 26 meeting as submitted. Stephen Korte seconded the motion. The motion carried by acclamation with no dissenting votes.
- **Flow-Down From State Agencies**
 - **OHS – Jeff Barlow**
 - Mr. Barlow reported that quarterly conference calls have begun between OHS staff and planning commissions with the purpose of better tracking projects. He also reported that equipment not tagged with Purchased By... labels and vehicle logs continue to be issues. FY15 projects are in final stages of close-out. FY 2017 award letters are requested. Following signatures of planning commissions, sub-award agreements and risk assessments of all projects will need to be completed between BRPC and project leaders. Mr. Barlow reminded us that EHPs will need to be submitted for each transfer switch project location. In addition, going forward, all applications for generators must receive prior approval.
 - **SEMA – Steve Besemer / Derek Lohner**
 - Steve Bessemer reported on upcoming events.
 - **MOSWIN – A report is attached.**
 - **FirstNET – Bob Bloomberg**
 - Bob Bloomberg reported that proposals for Missouri’s FirstNet project have been received and are being evaluated.
 - **Chair of Chairs/HSAC Flow – Michael Cherry**
 - RHSOC By-Law Changes Adopted – Copies of the HSAC/RHSOC By-Laws that were approved in August were distributed.
 - MOSWIN EMS3 Moved to EMD – Channel assignment of EMS3 were changed to EMD.
 - FY15 De-obligated Funds Used for MOSCAP – Following close-down of FY15 grant cycle the de-obligated funds will be used to fund MOSWIN radios per a prior decision of the HSAC. Jeff

Barlow stated that the regions will be contacted and their input taken as to disposition of the funds/radios. Funds de-obligated by regions should remain in those regions.

- **Department of Agriculture – Merrel Breyer**
 - Mr. Breyer stated that he will once again be attending RHSOC meetings.
- **Committee Reports**
 - None received
- **Old Business**
 - Results of Boonslick / OHS Audit – Mark Cunningham
 - Vehicle Logs – An ATV audited in Perry County did not have a vehicle log attached. Mark Cunningham will send a vehicle log to Mary Chappius who will ask that it be placed with keys to the ATV and that will be kept up to date. Mark will also include the ATV on an audit this winter.
 - Purchased by Labels – Another finding was that purchased by labels were not attached to a Warrenton City generator nor APX-70 radios in the Warren County EMA's areas. Mark has printed these labels and will attach them this week.
 - OHS Quarterly Conference Call – Mark Cunningham
 - Sub-Recipient Agreements and Risk Assessments will again be required between Boonslick and awardees prior to any action on new projects. Mark Cunningham will be sending the forms within the next month to awardees. Each site receiving a transfer switch will be required to sign the agreement before commencing work.
 - FY15 and FY16 Project Balance Sheets – Mark Cunningham reported that approximately \$9,600 of labor, fringes, travel, and supplies; along with \$4,600 of surplus project funds will be de-obligated. A short discussion took place regarding the importance of updating the spending plan each March so as not to forfeit funds.
 - Other Old Business
 - Barb Miller stated that her credentialing printer is at end of life and needs to be replaced. Following discussion, it was determined that currently there are no RHSOC funds available. Steve Bessemer took the action to determine if the state's Salamander contract can be used to relieve Region C of the requirement to renew Salamander maintenance agreement. If so, about \$8000 could be freed up. In the interim, Bill Goad said Barb can borrow one of Washington County's printers. Steve Bessemer's findings will be reported when available.
- **New Business**
 - Election of Officers (to serve until October 2019)
 - **Chair** – Alan Wells was nominated by Stephen Korte and Emma Epplin was nominated by Bill Goad to serve as chair. **Emma Epplin** was elected by show of hands (4/2)
 - **Vice-Chair** - Alan Wells was nominated by Stephen Korte, Hank Voelker was nominated by Mike Daniels, Brad Barton was nominated by Emma Epplin. By show of hands, Brad Barton

received 1 vote and Alan and Hank received 3 votes each. Chair Mike Cherry cast the deciding vote for **Hank Voelker**.

- **911 Primary** – Bill Goad was nominated by Alex McCaul and Alan Wells was nominated by Dan Bullock. By a show of hands, **Bill Goad** was elected 5 – 2.
- **911 Alternate - Alan Wells** was nominated by Alex McCaul and elected by acclamation.
- **County Commission Primary - Justin Sheppard** was nominated by Stephen Korte and elected by acclamation.
- **County Commission Alternate - Jim Sutterer** was nominated by Mike Daniels and elected by acclamation
- **EMD Primary** – Felix Meyer and Bill Jones were nominated with **Felix** elected by show of hands 5/1.
- **EMD Alternate** – Bill Jones and Mike Daniels were nominated with **Mike Daniels** receiving 5 votes to Bill's 2 votes by show of hands.
- **EMS Primary** – Doris Coffman and Ralph Hellebusch were nominated. **Doris** received 7 votes and Ralph 1 vote by show of hands.
- **EMS Alternate** – Stephen Korte nominated Ralph Hellebusch as alternate and **Ralph** was elected by acclamation.
- **Fire Chief Primary** – Bill Jones, Larry LaFave, and Mike Owenby were each nominated. On a show of hands, Bill received 1 vote, **Larry 3 votes**, and Mike 2 votes.
- **Fire Chief Alternate** – Mike Owenby and Mike Cherry were nominated. On a show of hands, **Mike Cherry** received 5 votes and Mike Owenby received 2 votes.
- **Public Health Primary** – Ruth Walters, Bob Bach, Barb Miller, and Genevieve Weseman were each nominated. On a show of hands, Ruth received 1 vote, Bob received 3 votes, Barb received 3 votes, and Genevieve received 1 vote. Chair Cherry cast the deciding vote for **Barb Miller**.
- **Public Health Alternate – Genevieve Weseman** was nominated by Stephen Korte and was elected by acclamation.
- **Hospital Primary** – Brad Barton and David Sansegraw were nominated. By a show of hands, **Brad** was elected 6/1.
- **Hospital Alternate – Dave Sansegraw** was nominated and elected by acclamation.
- **Mayor/City Administrator Primary – Bill Barnes** was nominated by Stephen Korte and elected by acclamation.
- **Mayor/City Administrator Alternate – Ryan Ruckels** was nominated by Stephen Korte and elected by acclamation.
- **Police Chief Primary – James Bullock** was nominated by Stephen Korte and elected by acclamation.

- **Police Chief Alternate – Don Nacke** was nominated by Genevieve Weseman and elected by acclamation.
- **Public Utilities Primary - Jason Cates** was nominated by Stephen Korte and elected by acclamation.
- **Public Utilities Alternate** – There being no nominations, the position is vacant.
- **Public Works Primary – Mark Brown** was nominated by Genevieve Weseman and elected by acclamation.
- **Public Works Alternate – Harry Grote** was nominated by Genevieve Weseman and elected by acclamation.
- **Schools Primary** – Alex McCaul and John Crouse were nominated. On a show of hands, **Alex** received 6 votes and John 1.
- **Schools Alternate - John Crouse** was nominated by Stephen Korte and elected by acclamation.
- **Sheriff Primary** – Dan Bullock and Stephen Korte were nominated. On a show of hands, each received 4 votes. Chair Cherry cast the deciding vote for **Stephen Korte**.
- **Sheriff Alternate** – Stephen Korte nominated **Dan Bullock** who was elected by acclamation.
- **Volunteer Organizations Primary** – Jennie Sahagun and Robert Back were nominated. Each received 4 votes. Chair Cherry cast the deciding vote for **Jennie**.
- Volunteer Organization Alternate – Bob Bach and Ed Karl were each nominated. On a show of hands, **Bob** received 5 votes and Ed received 2.
 - Set 2018 Meeting Dates
 - January – The January RHSOC meeting was set for January 17.
 - Other New Business –
- **Other Business as Necessary/Open Discussion:** RHSOC chair
- **Future Events**
 - RHSOC Meetings; January meeting was set for January 17, 10am, at Eureka Fire House No. 1.
- **Motion to Adjourn:** RHSOC Chair accepted a motion to adjourn by Stephen Korte at 1143 and the meeting was adjourned.