



Region C RHSOC Meeting Minutes

April 5, 2017, 10:00am

Eureka Fire Protection District House No. 1

4849 Highway 109

Eureka, MO 63025 (636) 938-5505

Conference Number: (641) 715-3580, Access Code: 347-980#

Adobe Connect: <https://share.dhs.gov/crhsoc/>

Mike Cherry Mobile Phone (314) 565-0139

Alan Wells Mobile Phone (573) 631-5551

Mark Cunningham Mobile Phone (314) 800-6230

- **Call to Order and Opening Comments:** RHSOC Chair, Mike Cherry, called the meeting to order at 1001.
- **Roll Call:** The chair called the roll and a quorum was established. There were a total of 30 voting members and guests present.

Voting Members Present

Discipline	Seat	Name
911	Primary	
	Alternate	
County Commissioner	Primary	Jim Sutterer
	Alternate	
Emergency Management	Primary	Mike Daniels
	Alternate	Hank Voelker
Emergency Medical Services	Primary	Ralph Hellebusch
	Alternate	Doris Coffman (Phone)
Fire Chief	Primary	Felix Meyer
	Alternate	Larry LaFave
Public Health	Primary	Genevieve Weseman
	Alternate	Barbara Miller (Phone)
Hospital	Primary	Dennis Carver (Phone)
	Alternate	
Mayor / City Administrator	Primary	
	Alternate	Mike Clynch
Police Chief	Primary	Don Nacke
	Alternate	
Public Utilities	Primary	
	Alternate	
Public Works	Primary	
	Alternate	Mark Brown
School	Primary	Alex McCaul
	Alternate	
Sheriff	Primary	Stephen Korte (Phone)
	Alternate	Dan Bullock (Phone)
Volunteer Organization	Primary	Ed Karl
	Alternate	
RHSOC Officers	Chair	Mike Cherry
	Vice Chair	Alan Wells (Phone)

Guests

Name	Agency
Derek Lohner	SEMA

Jennie Sahagun	American Red Cross
Jack Raetz	SEMA
Steve Bessemer	SEMA
Emma Epplin-Birdsell	Lincoln County EMD
Nick Goeke	SEMA
William Goad	Washington County Central Dispatch
Michelle Branson	OHS
Chelsey Call	OHS
Keith Riney	City of Perryville
Trish Riney	Animal Sheltering – Perry County
Mark Cunningham	Boonslick Regional Planning Commission

- **Motion to Accept Agenda:** RHSOC Chair, Mike Cherry, entertained a motion to accept the agenda as submitted. Mike Daniels offered a motion to accept the agenda as submitted. Genevieve Weseman seconded the motion. The motion carried by acclamation with no dissenting votes.
- **Motion to Approve Minutes of January 4, 2017 Meeting:** RHSOC Chair, Mike Cherry, entertained a motion to approve the Minutes of the January 4, 2017 Meeting as submitted. Genevieve Weseman offered the motion to approve the minutes which was seconded by Alex McCaul. The motion carried by acclamation with no dissenting votes.
- **Flow-Down From State Agencies**
 - **OHS** – Michelle Branson presented the April 2017 Quarterly Updates as attached. In addition to Mike Dierkes being named Homeland Security Director, Michelle announced Bruce Clemonds as the new Director of Administrative Services for DPS. Michelle also stated the THIRA is now on a three-year cycle so no report is due until 2019. However, we can submit updates each year prior to June 1 if we wish. Mark Cunningham thanked Michelle for the outstanding job of reallocating FY15 CERT Supplies cost items. Thirty-five percent remains of FY2015 project. Eighty-six percent remains for 2016. If you want Mark Cunningham to see your preliminary 2017 application, either fax or email it to him.
 - **SEMA** – Steve Bessemer reported on leadership changes at SEMA. The SEMA Conference this year will be held beginning on August 22 at Lake of the Ozarks. Registration is open on the SEMA website.
 - **MOSWIN** – No Report
 - **FirstNET** – Bob Bloomberg reported on FirstNET. AT&T was selected as the FirstNET vendor partner on March 29th. State plan must be in the hands of Missouri officials by September 29. Governor must then decide if Missouri will participate. Bob’s report is attached.
 - **THIRA** – No Report
 - **Mutual Aid** – No Report
- **Committee Reports**
 - No Reports were received.
- **Old Business**
 - FY15 and FY16 Project Balance Sheets – Mark Cunningham reported that FY16 grant projects are progressing with the Credentialing project complete and the two other projects; the Command Trailer

for Lincoln County and the EOC Radios for St. Francois County in various stages of preliminary work. For the FY15 projects, two contractual projects remain, CERT Trainers for Perry County and St. Francois County. Portable Dual Band Radios for Washington County has \$198.50 surplus which could be spent or reallocated. The Perry County Laptop requires additional document before reimbursement can be requested. St. Francois County has \$4,333.90 remaining in their CERT supplies project which needs to be spent. Washington County CERT supplies funding of \$4,606.25 needs to be reallocated to the Washington County Badge Printer project.

- Following discussion, a motion was made by Mike Daniels and seconded by Alex McCaul, to reallocated \$198.50 from the Washington County Portable Dual Band Radio project to the Washington County Badge Printer project. The motion carried by roll call vote with no Nay votes cast. Mark Cunningham will submit the change order.
- Discussion also took place around the Washington County CERT Supply project and the Badge Printer project. Michelle Branson stated that we should leave enough money in the CERT Supply project for Doris Coffman to procure supplies for her new badge printer and reallocate the remain funds in CERT supplies to the badge printer. Doris needs to determine her cost for the badge printer and supplies, then let Mark know how to split the funds. Michelle also stated that Doris needs to obtain a minimum of three quotes for the printer. Midwest Card and ID Solutions is sole source for ONLY software. Quotes must be obtained for equipment and supplies to ensure lowest cost.
- Review Vacancies / Receive Nominations – The vacancies listed below were reviewed. A motion was made by Mark Brown and seconded by Genevieve Weseman to accept the nominations listed in the chart and to move alternates into the primary position as so stated below. The position of alternate Public Utilities remains open with the move of Jason Cates to primary. The motion carried by roll call vote with no Nay votes cast.

January 2017 Vacancies

Discipline	Name	P/A	Comments	Nominee	Affiliation	Sponsor
911	Brad Barton	Primary	Move Mike Pirtle to Prime and Elect New Alternate	Bill Goad	Washington County Central Dispatch	
Public Utilities	Guy Gevers	Primary	Move Jason Cates to Prime and Elect New Alternate			
Hospitals	Bill Everett	Alternate	Remove Bill Everett / Replace with New Alternate	Brad Barton	Parkland Hospital	Al Wells
Volunteer Organizations	Al Sullivan	Alternate	Remove Al Sullivan / Replace with New Alternate; Jennie Sahagun	Jennie Sahagun	American Red Cross	Emma Epplin-Birdsell

- Other Old Business
 - Mark Cunningham reminded everyone that he will update the roster and provide names, phone numbers and email addresses to Michelle Branson so that log-in accounts can be established for those doing the peer review in July. Only primary members may vote, however, Mark submits the alternate names as well, in the event the primary is unavailable.

- Mike Daniels inquired as to the status of the TIC-P(lan). Mike was told the plan is under review by SIEC (State Interoperability Executive Committee).

- **New Business**

- Animal Shelters / Trailers – Trish Riney reported on animal sheltering in Perry County. She owns a pet boarding/grooming/daycare facility in Perryville. She is MO-DASH (Missouri Disaster Animal Sheltering) trained and works with the St. Louis Humane Society. During the recent tornado, her volunteer group rescued, decontaminated, housed and fed pets for up to 30 days and consumed 6000 pounds of dry food and 1000 pounds of wet food. Supply trailers are more beneficial than shelter trailers because you can shelter animals anywhere. Can use tents, warehouses, etc. Building a network of volunteer providers is the first step. She suggests using the EMD to reach out to begin building the network of volunteers. Trish is available to answer questions at trishriney@gmail.com or by phone at (573) 517-8027. Mark Brown and Barbara Miller will work together on an application for supply trailers for the region. Department of Agriculture is also a good resource for help and advice on location of shelters and can provide sheltering trailers. MO-DASH training is set for next month in St. Louis.
- HSAC Approved New RHSOC By-Laws November 3, 2016 – A copy of the By-Laws was available at the meeting and previously forwarded to the RHSOC by email. If you don't have a copy, please request one from Mark.
- TEPW Review – Jack Raetz and Nick Goeke presented. Following presentation, the RHSOC selected 6 core capabilities for which training is desired. Jack will create a list of courses that support these 6 capabilities and send them to Mark who will distribute them to the primary and alternate members. Each member will select 5 courses from Consortium and 5 from Emergency Management and return their selections to Mark by April 25. Mark will compile the list and return it to the RHSOC and Jack Raetz by May 1. Only primary member votes will be counted; however, we are asking everyone to vote so if a primary does not vote, the alternate vote will count.
- Other New Business –
 - Mike Daniels suggested an FY2017 application be submitted for one transfer switch for each county to install on a designated building. Would require an MOU from the building owner, an Environmental and Historical Preservation study, and perhaps a Hold Harmless agreement, plus specs on what is required for each building in way of load. Each county's switch would be about \$6,000. The chair authorized Mike to submit the application for consideration.

- **Other Business as Necessary/Open Discussion:** RHSOC chair

- **Future Events**

- RHSOC Meetings; July 5, and October 4.

- **Motion to Adjourn:** A motion to adjourn was made by Felix Meyer and seconded by Mike Daniels. Chair Mike Cherry adjourned the meeting at 1153.