



## Region C RHSOC THIRA/Peer Review Meeting Minutes

May 24, 2016, 09:00am

Eureka Fire Protection District House No. 1

4849 Highway 109

Eureka, MO 63025 (636) 938-5505

Conference Number: (641) 715-3580, Access Code: 347-980#

Adobe Connect: <https://share.dhs.gov/crhsoc/>

- **Opening Comments:** RHSOC Chair, Michael Cherry – Mike Cherry called the meeting to order at 0915 with 19 members and guests present. Sign-in sheets are part of the meeting package.
- **Roll Call:** RHSOC Chair, Michael Cherry. Mike called the roll. There were 9 voting members present. A quorum was established. Note: Dennis Carver arrived late, increasing the voting members to 10. Alan Wells attended via telephone.
- **Motion to Accept Agenda:** A motion was made by Mike Daniels to accept the agenda. The motion was seconded by Ralph Hellebusch. Chair Mike Cherry called for a vote. The motion carried by acclamation with no NAYS.
- **Motion to Approve Minutes of May 5, 2016 Meeting:** A motion was made by Felix Meyer and seconded by Mike Daniels to approve the minutes of the May 5 meeting as submitted. The motion carried by acclamation with no NAYS.
- **Report From Sub-Committees**
  - **By-Laws** – Michael Daniels: Mike Daniels reported that Barbara Miller and Hank Voelker have agreed to serve on the By-Laws Committee with him. His plan is to have recommendations ready to present at the July RHSOC meeting.
- **Old Business** – Chair Cherry asked if there were other old business to discuss. There was none.
- **New Business**
  - Resignation of Paul Mueller, C-North Volunteer Representative
    - Mike Daniels moved to accept the resignation of Paul Mueller. The motion was seconded by Barbara Miller. The motion passed by acclamation with no NAYS. The chair will send a note of thanks to Paul Mueller for his years of service.
    - A motion was made by Mike Daniels to accept Ed Karl, the assistant Warren County EMA and Citizen Corps volunteer, to fill the Volunteer position vacated by Paul Mueller. The motion was seconded by Jim Sutterer. The motion carried by acclamation. There were no NAYS.
- **Review 2016 THIRA Update:** The RHSOC spent a significant amount of time to review the Region C THIRA and made changes where thought necessary. A motion was made by Mike Daniels and seconded by Hank Voelker to approve the 2016 THIRA with the changes and to submit it prior to June 1. Mark Cunningham was asked to do a clerical review before submitting the document as well as to change language throughout to replace

specified organizations with the term "Citizen Corps". The motion was approved by acclamation. There were no NAYS.

- **Peer Review of FY2016 SHSP Grant Applications**

- There were 10 Region C applications made for FY2016 funding for a total request of \$257,393.29. The Boonslick Regional Planning Commission's applications for M&A and Work Plan funds were removed from the peer review by OHS. That left \$116,278.46 to be allocated. The state's vetting is part of this meeting package.
- Following a brief discussion of each of the remaining 8 applications, the primary voting members scored the applications. In cases where the primary member was not present, or in stances of a conflict of interest, the alternate member scored the applications.
- Following scoring, the applications were ranked by WebGrants, then transferred into a spreadsheet for allocation of funds. The Peer Review Scoring spreadsheet is part of this meeting package.
- Following some discussion, a motion was made by Mike Daniels and seconded by Ralph Hellebusch, to sustain Region C Badging funds. The motion passed by acclamation with no NAYS.
- OHS advised that the RHSOC should consider completing sustaining projects prior to funding new projects. Further discussion ensued regarding whether new projects that rank higher than a sustaining project should be funded first. Following discussion, Mike Daniels made a motion to fully fund the Region C Badging project (already approved by prior motion), and partially fund the Ste. Genevieve and St. Francois Interoperability radio project at \$23,621.25 (for mobile radios requested), and the Command Center for Region C sustaining project for \$73,416.78. Ed Karl seconded the motion. The chair called for a roll call vote with Barton, Sutterer, Daniels, Hellebusch, Meyer, Wesemen, Carver, Clynch, Cates, and Karl all voting AYE. There were no NAYS. Four disciplines were not present.
- A motion was made by Mike Daniels and seconded by Mike Clynch to submit these above recommended projects to OHS. The motion passed by acclamation. There were no NAYS.

- **Motion to Adjourn:** RHSOC Chair, Michael Cherry, called for a motion to adjourn. A motion was made by Mike Daniels and seconded by Dennis Carver to adjourn. The motion passed by acclamation. There were no NAYS. The meeting adjourned at 1255.