



Region C RHSOC Meeting Minutes

November 17, 2015, 10:00am

Eureka Fire Protection District House No. 1

4849 Highway 109

Eureka, MO 63025 (636) 938-5505

Conference Number: (641) 715-3580, Access Code: 347-980#

Adobe Connect: <https://share.dhs.gov/crhsoc/>

- **Opening Comments:** RHSOC Chair, Alan Wells, called the meeting to order at 1006.
- **Roll Call:** RHSOC Chair, Alan Wells, called the roll and established there were enough members present and on the phone to constitute a quorum. There were nine guests. Sign-in sheets are part of this meeting package.
- **Motion to Accept Agenda:** RHSOC Chair, Alan Wells, called for a motion to accept the agenda. A motion was made by Barbara Miller and seconded by Mike Cherry to accept the agenda. The motion carried by voice vote. There were no Nays.
- **Motion to Approve Minutes of September 8, 2015 Meeting:** Alan asked for a motion to approve the minutes of the September 8, 2015 meeting. A motion was made by Doris Coffman and seconded by Brad Barton to approve the minutes as submitted. The motion passed by voice vote with no Nays.
- **Flow-Down From State Agencies**
 - **OHS – Carrie Kiesling**
 - Biannual Updates are due December 10.
 - FY13 is wrapped up. FY14 first and second opportunities are in progress. FY15 projects are being entered today.
 - Boonslick RPC Audit went well with no significant findings. Carrie and Michelle Branson visited with Mark in Warrenton and Emma in Troy where they viewed the refurbished communication trailer and the recently completed emergency 911 tower generator. RPCs are now being required to monitor their sub-recipients, so Mark will be doing site visits to monitor compliance.
 - THIRA will fire up soon. 2015 THIRA will be migrated into the 2016 form by Mark and Scott Davis. We will begin talking THIRA at the January 12 meeting. Updated THIRA is due June 1.
 - **Missouri Interoperability Update** – Brian Courtney reported the status of Missouri Interoperability including MOSCAP, MOSWIN, and SWIC. Brian’s report is part of this meeting package.
 - **FirstNET** – Bob Bloomberg reported on FirstNET activities. Bob’s report is part of this meeting package. Questions and comments may be addressed to Bob at bob.bloomberg@dps.mo.gov.
 - **SEMA** – Derek Lohner
- **Old Business**
 - Reallocate unspent FY14 Salamander Dollars - The FY14 Badging project includes \$7,776.50 in surplus funds. A motion was made by Barbara Miller and seconded by Paul Mueller to allow the surplus funds



to be used for a badge printer for Lincoln County. Any surplus may be spent on expendables for the printer. Carrie mentioned that future badging must meet Federal guidelines. This does not apply in this case because the printer can be used for any known badging system. The motion passed by voice vote with no Nays.

- Reallocate unspent FY14 Forensic Kit Dollars – Mark Cunningham reported that \$508 remain in the Forensic Kit project. Lt. Gregory Armstrong was asked by Mark to spend down these remaining funds on forensic kit supplies. If no action, these funds could be reallocated.
- **New Business**
 - Election of RHSOC Members to Two-Year Terms
 - Alan Wells suggested the slate of candidates be adopted by alternates moving into primary positions and primary positions moving into alternates. All members agreed to remain in their position except Emma Epplin-Birdsell who is now Lincoln County EMD and no longer associated with the Health Department. A motion was made by Mike Daniels and seconded by Paul Mueller to approve the slate of candidates. The motion carried with no Nays.
 - Alex McCaul was nominated to serve as C-South School representative from the Kingston school district. A motion was made by Doris Coffman and seconded by Mike Cherry to have Alex serve as primary for schools. The motion carried by voice vote with no Nays.
 - Vacancies exist in Hospitals, Schools, and Mayor/City Administrators - Alan asked members to bring nominations to the January meeting to fill vacancies. Derek Lohner of SEMA announced that Emma Epplin-Birdsell left her position in the Lincoln County Health Department to take the Lincoln County EMD position.
 - Election of RHSOC Chair and Vice-Chair
 - Mike Cherry nominated Emma to serve as RHSOC Chair. Mike Daniels moved the nominations be closed. Nominations were closed by voice vote with no Nays. Alan put the nomination to a vote. Emma was elected by voice vote with no Nays.
 - A motion was made by Emma Epplin-Birdsell to nominate Alan Wells as vice chair. There were no other nominations. Alan put the nomination to a voice vote which carried with no Nays.
 - Emma accepted the gavel and continued the meeting.
 - Mike Daniels posed a question regarding his status as the primary EMD member. There was much discussion around this question, plus the question of whether the chair must be elected from a current primary position. It was suggested that the By-Laws be amended to allow Emma to be elected from a non-primary discipline member. It was mentioned that the discipline representatives should be part the organization they represent. **Barbara Miller stated that Emma is not eligible to be elected Chairperson because she does not represent Public Health.** Ultimately, Mike Cherry made a motion the Emma can serve in Health Care



position until issue is resolved at next meeting. Mike Daniels seconded the motion. The motion passed by voice vote with no Nays.

- **Other Business as Necessary/Open Discussion:** RHSOC chair
 - Vehicle Logs – Mark requested Alan Wells to have his vehicle logs for prime movers sent to Mark. Mark will forward logs to Carrie.
 - Photos of Equipment – Mark will review photos of equipment and ask team for any missing photos. Then provide photos to Carrie. Only big ticket items are required like Prime Movers, Generators, Trailers, etc.
 - Inventory Updates – Mark records new equipment into our inventory when ordered. However, changes to the disposition of equipment should be sent to Mark so the inventory can be updated.
 - Set 2016 Meeting Dates – January meeting is scheduled for January 12th at 10am in Eureka. A vote was taken for January 12 or January 19 and the 12th won out.
- **Future Events**
 - Winter meeting – January 12 at 1000 at Firehouse No. 1, Eureka.
 - SEMA conference April 19-22. Registrations being taken now.
 - August state-wide mass fatality exercise.
- **Motion to Adjourn:** A motion was made and seconded to adjourn. The motion carried by voice vote with no Nays. Chair Emma Epplin-Birdsell adjourned the meeting at 1130.