

**East Central Solid Waste Management District Executive Board Meeting Minutes  
Boonslick Regional Planning Commission, 111 Steinhagen, Warrenton, MO  
November 15, 2011, 11:30 a.m.**

The meeting was called to order by Chairman Lon Little

**District Roll Call**

Executive Board members present: Lon Little, Jim Mayes, Stephanie Hulsey, Fred Vahle  
BRPC staff present: Steve Etcher, Jane Cale

**Approval of Agenda**

Jim Mayes made a motion to approve the agenda upon adding an item regarding discussion of dues. Fred Vahle seconded. Approved 4-0.

**Approval of Minutes**

Stephanie Hulsey made a motion to approve the minutes from the August 9, 2011 executive board meeting. Fred Vahle seconded the motion. Approved 4-0.

**Financial Reports**

Planner Steve Etcher presented the bank reconciliation statements and a trial balance (copies attached). Two checks had been prepared. One in the amount of \$7,349.28 to BRPC for administration of District operations and one in the amount of \$19,786.90 for Recycling Center operations.

Jim Mayes made the motion to approve the financial reports/ payment of bills. Stephanie Hulsey seconded. Approved 4-0.

The bank reconciliation statements were given to Treasurer Fred Vahle for signature.

**Old Business**

Chairman Lon Little asked about the status of the Assessment Inventory. Steve Etcher stated that the report had been submitted on time, but we have not heard anything regarding it from the State as of yet.

A question was asked about whether any new grant applications had been received. None have at this time. The two applicants who had submitted applications previously had been contacted. They were asked to clarify and provide information if they would like their proposed projects to be considered. Neither has responded.

**New Business**

- The Region I District has not collected dues from members since 2007. The counties and cities were facing tough economic times and the District decided to use the dues which had been collected prior to that year to take care of any needs. At this point, the District could use extra resources. Planner Steve Etcher recommended setting dues for the fiscal year at half the amount as outlined in the bylaws. After discussion, Fred Vahle made the motion that the Executive Board make a recommendation to the full council to set dues at half the amount as outlined in the bylaws. Stephanie Hulsey seconded. Approved 4-0.
- Planner Steve Etcher discussed the District Operations Grant which had been prepared with a request for \$48,302.47. It included the amount of \$3,500.00 for the audit which needs to be done during the year. Jim Mayes made the motion to approve the District Operations & Implementation 2012 grant application. Fred Vahle seconded the motion. Approved 4-0.
- The Memorandum of Understanding for administration and planning services provided by Boonslick Regional Planning Commission in the amount of \$37,502.47 was presented and discussed. Fred Vahle made the motion to renew the contract for services with BRPC. Jim Mayes seconded the motion. Approved 4-0.

**Other Business**

There was no other business to discuss

Fred Vahle made the motion to adjourn the meeting. Jim Mayes seconded. Meeting was adjourned.