

**East Central Solid Waste Management District Executive Board Meeting Minutes
Boonslick Regional Planning Commission, 111 Steinhagen, Warrenton, MO
May 10, 2011, 12:00 p.m.**

Following lunch, the meeting was called to order by Chairman Lon Little

District Roll Call

Executive Board members present: Lon Little, Jim Mayes, Stephanie Hulsey
Advisory Committee members present: Pam Gildehaus, Dean Larkin, Vickie Vohsen
BRPC staff present: Steve Etcher, Jane Cale, Chuck Eichmeyer, Chris Walch

Approval of Agenda

Jim Mayes made a motion to approve the agenda. Stephanie Hulsey seconded. Approved 3-0.

Approval of Minutes

Stephanie Hulsey made a motion to approve the minutes from the February 8, 2011 executive board meeting. Jim Mayes seconded the motion. Approved 3-0.

Financial Reports

Planner Steve Etcher gave the financial report including balance sheet, profit & loss statement and check register (copies attached).

Jim Mayes made the motion to approve the financial reports. Stephanie Hulsey seconded. Approved 3-0.

Stephanie Hulsey made the motion to approve the payment of bills which included a check in the amount of \$9,001.70 to BRPC for administration and one to BRPC in the amount of \$36,124.89 for Recycling Center operations. Jim Mayes seconded. Approved 3-0.

The bank reconciliation will be given to Treasurer Fred Vahle for signature.

Old Business

- District Grant Call

BRPC Staff sent a notice of the availability of grants for the fiscal year to the main newspaper in each of the counties in the Region I District. A notice, along with a flyer, was also sent to each county, city and school district in Region I. So far there have been ten requests for applications but none were submitted by April 15, 2011 which was the first of four deadlines for the year. Additional flyers have been made and will be placed at the recycling center.

- Recycling trailers

BRPC staff continues to pursue an opportunity to acquire recycling trailers which can be used in the outlying communities of the District to make recycling more accessible in these areas. Chairman Lon Little shared with the group that he has been in contact with the current director of Earthwise Industries in Troy. He is hopeful they may change their minds and let the District use the trailers they had received through a grant several years ago but are not currently using. Planner Steve Etcher mentioned that staff is pursuing other funding ideas as well. In addition, communities which are interested in obtaining a trailer could write a grant.

New Business

- Recycling Center

The East Central Missouri Recycling Center celebrated the one year anniversary of its opening on April 22, 2011. It has been very well received and continues to see new customer traffic. Manager Chris Walch expressed to the group that it has been much busier than he expected and he is pleased with progress thus far. The Warren County Record ran an article about the Recycling Center in its May 5th edition. (Copy attached)

- Solid Waste Forum

DNR held a Solid Waste & Materials Management Forum in Jefferson City on March 4, 2011. One of the topics covered was "How Can You Get & Keep Recycling in Rural Communities?" Region I was asked to be one of the presenters regarding the Recycling Center project. It showcased a project which was a collaborative effort by the four counties in the District and a successful way to provide recycling in rural communities which was established in a timely manner. BRPC staff gave the presentation on March 4th.

- New BRPC Website

Boonslick Regional Planning Commission has a new website. On the home page there is a link to the Recycling Center. The site will be populated with a map, list of items accepted, notice of any special collections, lists of membership for the full council, executive board and advisory committee. Staff will also put the grant application online, as well as educational information, and meeting agendas/minutes as time permits.

- Review of 2010/2011 Work Program & Plan Update

The group discussed the needs it had identified in the 2010/2011 Work Program & Plan Update. There is still a general consensus that household hazardous waste is one of the biggest problems. After discussion, it was decided that the District should start with something more manageable as it begins to deal with this issue. The possibility of holding a paint collection at the Recycling Center was suggested as an option to entertain. BRPC staff will look into contacting some paint manufacturers for their suggestions on handling waste paint. The District is continuing its efforts to address the waste tire issue and has set up collections through the DNR Scrap Tire Unit. Collections will be held in Montgomery County on Sept. 16, 2011 and in Lincoln County on Oct. 28, 2011.

- Budget

The Region I District should be receiving information about the third quarter tonnage fees accrued very soon. At least 50 percent of this funding must be allocated for projects of cities and counties within the District. Should any funding agreement need to be submitted with the State, Jim Mayes made the motion to give Chairman Lon Little authorization to sign. Stephanie Hulsey seconded. Approved 3-0.

- Assessment Inventory

Additional training was held in Jefferson City on May 3, 2011 for the upcoming Assessment Inventory. There is a new Access program which will be used. BRPC staff attended the training and will begin working on the assessment of services within the District which is due July 1, 2011.

Chairman's Report

Chairman Lon Little attended the SWAB meeting on May 4, 2011. He reported that it is believed that landfill fees will increase by 2 to 3%. He also mentioned that bans against yard waste in landfills are being lifted to deal with damage from recent tornados in the State of Missouri.

Planner's Report

After soliciting bids to procure an auditor, the District received only one bid. It was from the firm of Tkochtrop & Associates in Washington, Missouri. The fee was \$3,500 for each year. Jim Mayes made the motion to accept the bid. Stephanie Hulsey seconded. Approved 3-0.

Other Business

The MORA Conference will be held June 6-9 of this year. Chris Walch has expressed a desire to attend. Chairman Lon Little is also interested in attending. Planner Steve Etcher invited the executive board and advisory council members to inform BRPC staff if they decide to attend and staff will help with registration.

The next Region I Executive Board meeting is scheduled for Tuesday, August 9, 2011. With no other business, the meeting was adjourned.

Approved:

Chairman