

BOONSLICK REGIONAL PLANNING COMMISSION
Full Council Meeting - Monday, June 24, 2013

The general membership of Boonslick Regional Planning Commission met Monday, June 24, 2013 at the BRPC office, 111 Steinhagen, Warrenton, Missouri at 12:00 p.m. The following individuals were present:

Tanner Smith, Office of Cong. Luetkemeyer	Mary Lou Rainwater, City of Truesdale	Michelle Schlenther, City of Warrenton
Terry Martin, City of Elsberry	Floyd Weeks, City of High Hill	Mark Cross, City of Troy
Ryan Poston, Montgomery County	Erik Maninga, MoDOT	Andy Teschendorf, City of Moscow Mills
John Noltensmeyer, Montgomery County	Dave Rice, City of Silex	Jeff Porter, Montgomery City
Gene Galloway, Lincoln County	Jerry Daugherty, Lincoln County	Matt Bass, Lincoln County
Dan Colbert, Lincoln County	Karen Gironde, Wright City	Chris McCormick, Village of Innsbrook
Emily Romines, Office of Senator Blunt	Brendan Fahey, Office of Senator McCaskill	Bart Korman, Representative District 42
Murray Bruer, City of Truesdale	Hubert Kluesner, Warren County	Dan Hampson, Warren County
Steve Etcher, BRPC	Chuck Eichmeyer, BRPC	Steve Brune, BRPC
Jane Cale, BRPC	Jo Ann Toerper, BRPC	Jay Gourley, BRPC

Following lunch, Chairman Murray Bruer called the meeting to order and introductions were made. State Representative Bart Korman, Emily Romines from U.S. Senator Roy Blunt's office, Brendan Fahey from U.S. Senator Claire McCaskill's office, and Tanner Smith from Congressman Blaine Luetkemeyer's office each gave a brief legislative update and invited those present who had questions to visit with them following the meeting.

Business Transactions

- Ryan Poston made the motion to approve the minutes from the April 29, 2013 meeting. Dan Colbert seconded the motion and the minutes were approved.
- BRPC Executive Director Steve Etcher gave the financial report. Dan Colbert made the motion to approve the report. Hubert Kluesner seconded the motion and the financial report was approved.

Chairman's Report

- Chairman Murray Bruer discussed the fact that BRPC Executive Director Steve Etcher had submitted his resignation. A reception is planned for Steve on July 22, 2013 from 5:00-7:00 p.m. at the Knights of Columbus in Truesdale. Mayor Bruer reported that the BRPC Executive Board had met on June 13, 2013. Board members made the decision to appoint an interim director while a search was done to fill Steve's position. The board interviewed current BRPC employees who had expressed interest in serving in that capacity. They selected Chuck Eichmeyer as interim director. The board will be getting some proposals for assistance with a search for qualified applicants.
- Chairman Bruer also reported that High Hill Mayor Floyd Weeks had chosen to step down from his position on the BRPC Executive Board and thanked Mayor Weeks for his years of service. At the June 13th meeting, board members elected Montgomery City Mayor Jeff Porter to fill the position.
- Chairman Bruer introduced the other BRPC Executive Board members: Hubert Kluesner, Mark Cross, Ryan Poston and Matt Bass. Hubert Kluesner mentioned that the board planned to do a national search for the new executive director, having the desire to find a very qualified applicant who would be the best fit. Mark Cross added that the board would do its "due diligence" in the selection of the next director.

Executive Director's Report

- *Transition* – Executive Director Steve Etcher reported that the transition is going well. He indicated that the executive board is taking responsibility and is fully engaged in the process.
- *Budget* – Steve Etcher indicated that he normally presents a budget for the board's approval at the June meeting. He is still waiting on a few critical numbers for a couple of programs, however. He hopes to have these in the next ten days. The budget will be presented to the BRPC Executive Board the first part of July for adoption. This will be brought to the full council at its next meeting.
- *Funding cuts* – Depending on the program, BRPC will see cuts in funding from 18% to 28%. This will result in constituents getting less help. The organization will have to remain lean with staffing.
- *Solid Waste Program Audit* – The Region I Solid Waste Management District, which is administered by BRPC, was one of the first five districts to be audited by the State. This is going to be required for all districts. The Region I District received an excellent rating, with no comments, questions or concerns.

Old Business

- *BRPC Audit* – The contract to perform the organization's audit is for one year, renewable up to three years. The company which had been selected and performed the audit last year was Unger & Associates. That firm has split. One of the individuals from the firm would do the audit for the same fee. His name is Kenney Hales. Steve Etcher recommended that the board approve an agreement for him to perform the contracted audit. Hubert Kluesner made the motion to have Kenny Hales perform the BRPC audit for the upcoming year. Mark cross seconded the motion. Approved unanimously.

New Business

- *Interim Director* – As Chairman Bruer mentioned, BRPC Program Coordinator Chuck Eichmeyer has been appointed as interim director. Steve encouraged the membership to contact Chuck with any questions. He reminded those present that if their community has any needs, BRPC will serve them.

Program Updates

- *Transportation:* The Transportation Advisory Committee (TAC) will be meeting in July to prioritize projects. Following this, the TAC will bring its decisions to the public for input. The final list of priorities should be ready to present to the BRPC membership at the September meeting. MoDOT District Engineer, Erik Maninga reported that there have been several changes at MoDOT. The new director is Dave Nichols and the chief engineer is Ed Hassinger. Following the public comment period, the 5 year STIP will be presented for consideration of approval in July. When asked about progress on Hopewell Hill, Erik said that construction should begin next spring following right-of-way acquisitions. Construction on the Highway 19 overpass should begin in 2015.
- *Workforce Development:* Career Center Functional Leader JoAnn Toerper reported the following:
 - With budgets being tightened, the career center may not be able to assist customers with training during the first quarter of the year.
 - The Division of Employment Security has an investigator who visited the career center two times recently. He met with two different individuals. They are trying to cut down on fraud.
 - The federally funded Emergency Unemployment Compensation (EUC) program has been successful. Those receiving extended benefits must follow the program requirements. Due to this success, the State of Missouri instituted a similar program – Required Job Services (RJS).
 - Staff is working with the summer youth program. Eight youths are working at Cuivre River State Park and three at Graham Cave State Park. Three more youths are being interviewed for placement.
 - Currently in the process with setting up a meeting with the HR director from CertainTeed. As soon as we get information we will share.
 - Several career centers in the state have closed, including those at Moberly and Mexico. This has caused a stronger need on the Warrenton Career Center to serve individuals who had been utilizing the other centers.
- *Revolving Loan Fund:* BRPC Assistant Director Steve Brune reported that we have closed on two more loans totaling \$189,000 with this program. BRPC has received a verbal agreement that the organization will receive \$510,000 more to make available for loans. This will come with no match requirement.
- *Solid Waste Program* – The latest bill regarding the Solid Waste Program calls for funding to be restored 75% of the previous amount. Based on the funding formula used, the Region I District will see an approximate 5% reduction. The Department of Natural Resources has approved the Region I District's grant application for the East Central Missouri Recycling Center. This grant will be in effect through March 31, 2014. Steve Etcher shared that he believes there will be additional reforms in the States Solid Waste Management Program.
- *Neighborhood Stabilization Program* – This program is winding down. The communities that participated (Elsberry, Troy, Truesdale and Warrenton) will need to decide what they how they want to use the funds. Funds can be used for any other CDBG eligible activity. Let BRPC know, as we will need to send the modifications to the State.
- *Wheels to Work:* We are fully loaned (\$25,000) at this time. Loans have been made to seven individuals for the purchase of reliable used vehicles they can use to get to work. The program has been very successful. Staff will be looking at how we can add to the pool of funding available.
- *604(b) On-Site Septic Mapping Program:* An intern hired by BRPC has started mapping Warren County. He will begin mapping Lincoln County next, followed by Montgomery County.
- *On-Site Septic RLF* – This program provides loans to individuals for repair/replacement of failing septic systems. At this point, we have only one loan. The program is moving slowly. People do not generally report a problem. We will be setting up a meeting at the State with the health departments to see if there is

Funding Opportunities

Applications for SRLF are due November 15th.

Next Meeting Date

BRPC meeting will be Monday, September 23, 2013

Adjournment

With no other business to discuss, Dan Colbert made the motion to adjourn.

Approved on: _____

Murray Bruer, BRPC Chairman

Prepared by: _____
Jane Cale, BRPC Office Manager