

**East Central Solid Waste Management District Executive Board Meeting Minutes  
Boonslick Regional Planning Commission, 111 Steinhagen, Warrenton, Missouri  
February 14, 2012, 12:00 p.m.**

Following lunch, the meeting was called to order by Chairman Lon Little

**District Roll Call**

Executive Board members present: Lon Little, Jim Mayes, Stephanie Hulseley, Fred Vahle  
Advisory Committee members present: Pam Gildehaus, Roger Nekula, Vickie Vohsen  
BRPC staff present: Steve Etcher, Jane Cale, Chuck Eichmeyer

**Approval of Agenda**

Stephanie Hulseley made a motion to approve the agenda. Jim Mayes. Approved 4-0.

**Approval of Minutes**

Fred Vahle made a motion to approve the minutes from the November 15, 2011 executive board meeting. Jim Mayes seconded the motion. Approved 4-0.

**Financial Reports**

Planner Steve Etcher gave the financial report including balance sheet, profit & loss statement check register, and spreadsheet showing allocation of District grant funds (copies attached). Jim Mayes made the motion to approve the financial reports. Stephanie Hulseley seconded the motion. Approved 4-0.

Two checks had been prepared. One in the amount of \$13,030.17 to BRPC for administration and one to BRPC in the amount of \$17,930.36 for Recycling Center operations. Jim Mayes made the motion to approve the payment of bills. Stephanie Hulseley seconded. Approved 4-0.

The bank reconciliation statements were given to Treasurer Fred Vahle for signature.

**Old Business**

- Recycling Center report

Planner Steve Etcher reported that things continue to go well at the East Central Missouri Recycling Center and a sizeable amount of recyclables have been collected. Having storage capacity at the facility has allowed staff to store commodities when markets are low for a particular product and wait for prices to rise. The group discussed its desire for the recycling center to continue operation. A group of Cub Scouts recently visited the facility for an educational tour. The group was given information about what types of items the recycling center accepts. They brought items to sort and were shown how the process works. The Scouts then stayed and helped patrons sort items they brought to be recycled.

- Audit

The audit is required to be done every two years and is in the process of being completed at this time. Hopefully a report will be ready by the next board meeting.

**New Business**

- Grant call for FY2012

Steve Etcher reported that information regarding the availability of grants through the Region I Solid Waste Management District had been prepared. The process was not changed. Applications will be accepted quarterly. Grant notices were sent to the main newspaper in each of the four counties within the District. Flyers and grant notices were sent to each city and county government, as well as each school district. The flyer, grant notice and application have been posted on the website.

- Review of grant application

Members of the executive board and advisory committee had each been sent a copy of a grant application which had been submitted by the City of Union, along with a ranking sheet. The proposed project was for the purchase of a recycling trailer. The question was raised as to whether or not the trailer could be taken back in a few years if the City of Union was no longer using it. Steve Etcher explained that the District would have a 5 year security interest in the equipment should the project be approved by DNR. This will be noted in the Financial Assistance Agreement. After discussion, Fred Vahle made a motion to approve the grant application for funding. Jim Mayes seconded the motion. Approved 4-0. The application will be forwarded to DNR for final approval.

- District recycling trailer

Steve Etcher reported that funding to purchase a recycling trailer to be used by the District was approved by DNR. The trailer has been ordered. It will be used by recycling center staff and also be available throughout the District. Entities having an event can request the trailer. Material collected will then be brought to the recycling center to be recycled. It is planned to have informational material available with the trailer to promote recycling education.

### **Chairman's Report**

Chairman Lon Little noted that the Missouri Recycling Association (MORA) annual conference will be held in St. Louis this year. It will take place September 10-12, 2012. Lon expressed his opinion that it would be nice to have a presence at the conference and suggested that the District consider paying part of the cost for those who might be interested in attending. The item was presented for the board to consider and was tabled until a future meeting.

Lon also shared information regarding a glass recycling company in Columbia named ECO PAVE. The company uses recycled glass to create a pervious pavement. Staff will look into the possibility of the company providing a presentation for the membership at the District's annual meeting.

### **Planner's Report**

Steve Etcher informed the group that Pike County has expressed interest in joining the Region I Solid Waste Management District. October 2012 is the next window for district alignment. Pike County officials are communicating with DNR regarding this issue. Steve will inform board members if a formal request is made.

### **Other Business**

Discussion was held regarding the election of officers for the executive board. Fred Vahle made a motion to put the election of officers for the executive board on the next meeting agenda. Jim Mayes seconded. Approved 4-0.

With no other business the meeting was adjourned.