

**East Central Solid Waste Management District  
Executive Board Meeting Minutes  
Boonslick Regional Planning Commission  
111 Steinhagen, Warrenton, MO  
February 8, 2011, 12:00 p.m.**

Following lunch, the meeting was called to order by Chairman Lon Little

**District Roll Call**

Executive Board members present: Lon Little, Jim Mayes, Fred Vahle, Stephanie Hulsey  
Advisory Committee members present: Pam Gildehaus, Roger Nekula, Vickie Vohsen  
BRPC staff present: Steve Etcher, Jane Cale, Chuck Eichmeyer

**Approval of Minutes**

Jim Mayes made a motion to approve the minutes from the August 10, 2010 executive board meeting. Stephanie Hulsey seconded the motion. Approved 4-0.

**Financial Reports**

Planner Steve Etcher gave the financial report including balance sheet, profit & loss statement and check register (copies attached).

Jim Mayes made the motion to approve the financial reports. Stephanie Hulsey seconded. Approved 4-0.

Stephanie Hulsey made the motion to approve the payment of bills. Jim Mayes seconded. Approved 4-0.

The bank reconciliation was presented to Treasurer Fred Vahle for signature.

**Grant Projects**

Steve Etcher recommended that the final report for Project I2010-02 – City of Warrenton Playground Improvement Project be approved. Stephanie Hulsey made the motion to approve the project. Fred Vahle seconded the motion. Approved 4-0.

Steve Etcher informed board members that the District had funds in the amount of \$14,877 which had been de-obligated from projects. The group discussed how to use the funds. Stephanie Hulsey made a motion to obligate \$14,877 to Project I2010-03 – The East Central Missouri Recycling Center. Jim Mayes seconded the motion. Approved 4-0. Staff will submit an amended grant agreement to DNR.

**Old Business**

- Regional Recycling Center

The Recycling Center continues to be well received with new and returning customers bringing items to be recycled. The first load of electronics was recently shipped and consisted of 26 pallets. The vertical balers which were purchased have increased efficiency. Paper and plastic can be baled as collected and this frees the large baler to be used for cardboard.

- Recycling trailers

BRPC staff continues to pursue an opportunity to acquire recycling trailers which can be used in the outlying communities of the District to make recycling more accessible in these areas. Earthwise Industries in Troy, Missouri was approached about the trailers they had purchased through a past grant but are not currently using. Earthwise does not want to sell or let the District use the trailers because they may want to use them in the future. Staff also submitted a bid for a used trailer from a city in another district. The bid was not accepted. We will continue to explore other options to acquire some trailers.

- Audit

DNR requires that the District have an audit. The last audit which was done at the end of 2010 had been delayed for several months by the auditor. Although submitted to DNR on time, the delays made it difficult to get the approval of board members. The same firm has been doing the audit for many years and the District has the option to stay with them. Steve Etcher recommended that the District procure an auditor because of the delays experienced and the fact that it is important to keep the public's confidence in the report. Fred Vahle made the motion that the District go out to procure an audit. Jim Mayes seconded the motion. Approved 4-0. A member of the advisory committee suggested that the fee could be tied to the audit being finished at a specified time.

**New Business**

- Grant Cycle

The Region I District has approximately \$136,000 to allocate for the fiscal year. \$37,000 will go toward District operations. Operating costs for the Recycling Center are around \$100,000. Sales of commodities collected should bring in roughly \$30,000. Stephanie Hulseby made the motion to subsidize the operation of the East Central Missouri Recycling Center with \$68,000 from current funds available for grants to cities and counties. Fred Vahle seconded the motion. Approved 4-0.

Board members then discussed the grant cycle for Region I. Stephanie Hulseby made the motion to follow the previously used procedure which was to accept grants quarterly. Jim Mayes seconded the motion. Approved 4-0. Discussion was held about grant notices. Typically, notices advertising grant funds being available are placed in the main newspaper from each county and information is sent to each county, city and school district within the District. Several individuals thought it would be good to place some flyers at the Recycling Center.

- Solid Waste Forum

DNR has appointed a new director for the Solid Waste Management Program. There will be a forum on February 17<sup>th</sup> & 18<sup>th</sup>. At this time Steve Etcher and Lon Little plan to attend.

**Chairman's Report**

Chairman Lon Little thanked BRPC for help in moving the District forward.

**Planner's Report**

Staff member Jane Cale attended training in Jefferson City for the Assessment Inventory and will be working to complete this project for Region I.

With no other business the meeting was adjourned.

Approved:

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Chairman