

**East Central Solid Waste Management District Executive Board Meeting Minutes
Boonslick Regional Planning Commission, 111 Steinhagen, Warrenton, MO
August 9, 2011, 12:00 p.m.**

Following lunch, the meeting was called to order by Chairman Lon Little

District Roll Call

Executive Board members present: Lon Little, Jim Mayes, Stephanie Hulsey, Fred Vahle
Advisory Committee members present: Pam Gildehaus, Roger Nekula, Dean Larkin, Vickie Vohsen
BRPC staff present: Steve Etcher, Jane Cale, Chuck Eichmeyer

Approval of Agenda

Stephanie Hulsey made a motion to approve the agenda. Fred Vahle seconded. Approved 4-0.

Approval of Minutes

Jim Mayes made a motion to approve the minutes from the May 10, 2011 executive board meeting. Stephanie Hulsey seconded the motion. Approved 4-0.

Financial Reports

Planner Steve Etcher gave the financial report including balance sheet, profit & loss statement check register, and spreadsheet showing allocation of District grant funds (copies attached). Two checks had been prepared. One in the amount of \$7,618.85 to BRPC for administration and one to BRPC in the amount of \$26,618.49 for Recycling Center operations.

Stephanie Hulsey made the motion to approve the financial reports/ payment of bills. Jim Mayes seconded. Approved 4-0.

The bank reconciliation statements were given to Treasurer Fred Vahle for signature.

Approval of Reports

Steve Etcher discussed the final report for Project #I2010-03 which established the East Central Missouri Recycling Center. Jim Mayes made a motion to approve the final report for the project. Fred Vahle seconded. Approved 4-0.

Old Business

- New BRPC website with link to the recycling center.

Boonslick Regional Planning Commission staff has been adding information to its new website. A recycling logo on the home page takes the user to information about the East Central Missouri Recycling Center. A list of items accepted and a map showing the facility's location are posted. There is a page with information about the Region I Solid Waste Management District. Executive board and advisory committee members are listed, as well as members of the full board. Grant applications are available to download and the District's 2010-2011 Work Program & Plan Update is available. Meeting agendas and minutes are posted. Links to sites such as Missouri DNR, MORA and America Recycles Day are listed, along with several educational links for children and teachers. Executive Board and Advisory Committee members were asked to inform BRPC staff if they would like to add anything to the site.

- Assessment Inventory

The required assessment inventory for Region I has been submitted. There were some problems with the new database system that was put in place this year. Should the District hear of any corrections that need to be made to the inventory, staff will make those corrections. It is hoped that the system will allow for timely updates to the information.

New Business

- Grant for Recycling Center operations

The grant for recycling center operations has been approved by DNR. The grant award was for \$68,000 and the total project is \$100,000. Planner Steve Etcher informed the board that the remaining \$32,000 was estimated program income from selling recyclables collected. The FAA has been modified to reflect this as program income instead of matching funds.

- Tire collections for Montgomery and Lincoln counties

The Montgomery County tire collection will be held at the Montgomery City High School. Instructor Jonathan Hoer and the FFA students will be conducting it. They plan to have the collection on Friday, September 16th from 5:00 to 8:00 p.m. and on Saturday, September 16th from 9:00 a.m. to 3:00 p.m. The date for the Lincoln County tire collection has been changed to November 4, 2011.

- Review of grant applications

The following grant applications had been submitted for funding consideration:

1. **Missouri Education and Robotics 501C3** – Following discussion, Fred Vahle made the motion to **not** approve the project for funding. Stephanie Hulsey seconded the motion. Approved 4-0.
2. **Gateway Pallet – Scrap Pallet Retrieval** – Following discussion, board members felt they would like to have more information before making a decision regarding the proposed project. The board instructed Planner Steve Etcher to draft a letter to the applicant indicating that.

Chairman's Report

Chairman Lon Little attended the SWAB meeting on August 3, 2011. He reported that the Missouri Department of Natural Resources would offer help if there is illegal dumping at a site. Lon also shared information about cleanup in Joplin, Missouri due to the tremendous tornado damage. Much progress has been.

Planner's Report

Steve Etcher reported that collection of materials at the recycling center has surpassed expectations. A 1200 sq. ft. expansion to the facility is currently being constructed. The expansion will provide room for materials ready to be baled. This area will be separate from the area used by residents when they drop off recyclables. The intention is to keep the main drop off area clean, uncluttered, and safe. Paving is also being done so that water will not collect and the forklift can be operated safely.

Steve informed those present that EIARA is hosting several Recyclable Fairs across the state. Businesses/vendors display products which have been created from recycled materials. It may be possible to replicate this type of event and have a display at the recycling center.

Other Business

The Region I Annual meeting will be in November. There was discussion to change the date from November 8th to November 1st due to conflicts for several board members. Steve Etcher invited everyone to share ideas regarding what they would like staff to arrange for the meeting.

With no other business, the meeting was adjourned.

Approved:

Chairman